



GRAND VALLEY METROPOLITAN COUNCIL

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GVMC BOARD MEETING

August 1, 2019

8:30 a.m.

Kent County Commission Chambers
300 Monroe Ave
Grand Rapids, MI

1. Welcome
2. Quorum Call
3. Approval of Minutes – Attached
4. Budget Amendment 2018/19 - Attached
5. GVMC Budget 2019/20 - Attached
 - Public Hearing
 - Approval
6. Resolution on West Michigan Express - Attached
7. Adjourn

GRAND VALLEY METRO COUNCIL

Board Meeting

June 6, 2019

8:30 a.m.

Kent County Commission Chambers
300 Monroe NW

MINUTES

1. Call to Order

Mike DeVries called the meeting to order at 8:30 a.m.

Members Present:

Nora Balgoyen	At-Large Member
Rob Beahan	Cascade Township
Ken Bergwerff	Jamestown Township
Mandy Bolter	Kent County
Wayman Britt	Kent County
Mike Burns	City of Lowell
Tom Butcher	GVSU
Gary Carey	City of Walker
Deb Diepenhorst	Cannon Township
Rob DeWard	Gaines Township
Mike DeVries	Grand Rapids Township
Brian Donovan	City of East Grand Rapids
Joshua Eggleston	City of Wayland
Rachel Gokey	Village of Sand Lake
Kevin Green	Algoma Township
George Haga	Ada Township
Jim Holtvluwer	Ottawa County
Tom Hooker	Byron Township
Diane Jones	Kent County
Steve Kepley	City of Kentwood
Greg Madura	Alpine Township
Steve Maas	City of Grandville
Karen McCarthy	At-Large
Brenda McNabb-Stange	City of Hastings
John Niemela	City of Belding
Jack Poll	City of Wyoming
Jonathan Seyferth	City of Coopersville
Julius Suchy	Village of Sparta
Duane Weeks	Village of Middleville
Cameron VanWyngarden	Plainfield Township
Patrick Waterman	City of Hudsonville

Lynee Wells
Mike Womack

City of Grand Rapids
City of Cedar Springs

Members Absent:

Rick Baker
Thad Beard
Robyn Britton
Dan Carlton
Adam Elenbaas
Jason Eppler
Jerry Hale
Bryan Harrison
John Hoppough
Megan Sall
Al Vanderberg
Mike Verhulst
Mark Washington

At-Large
City of Rockford
Nelson Township
Georgetown Township
Allendale Township
City of Ionia
Lowell Township
Caledonia Township
City of Greenville
City of Wyoming
Ottawa County
City of Grand Rapids
City of Grand Rapids

Others Present:

John Weiss
Gayle McCrath
Laurel Joseph
Wendy Ogilvie
George Miguel
Abed Itani
Andrea Faber
Jason Moore
Peter Hoffman
Dennis Kent
Mark Rambo
Chris Brown

Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Fusion Center – Michigan State Police
MDOT
City of Kentwood
GVMC

2. General Public Comment and Public Comment on the TIP and UPWP

None

3. Oath of Office

The Oath of Office was administered to Doug LaFave of the City of East Grand Rapids.

Doug stated he was happy to be representing East Grand Rapids at the Metro Council and looked forward to working with everyone.

4. Approval of Minutes

MOTION – To Approve the May Board Minutes. MOVE – Poll. SUPPORT – McNabb-Stange. MOTION CARRIED.

5. Presentation - Peter Hoffman, Critical Infrastructure Protection Specialist, Michigan Intelligence Operations Center, Michigan State Police

Peter Hoffman presented on the Michigan Intelligence Operations Center (MIOC) which coordinates information from various sources throughout state, local and federal agencies to fight terrorism and crime.

6. Transportation Improvement Program (TIP) Approval FY20/23

Laurel Joseph reported on the TIP. The Program includes \$275 million in projects. Local contribution is \$22 million, with the remaining coming from federal transportation funding. The GVMC Transportation Policy Committee has approved the TIP, with overall process starting in October of 2018. Improvements have been made to public education, community input, and social media. The TIP has also gone through the air quality and environmental impact process. GVMC appreciates the integral and productive working relationship it has with all its partners and members which helped to develop this program.

MOTION – To Approve the FY20/23 TIP. MOVE – Poll. SUPPORT – Suchy. MOTION CARRIED.

Lynee Wells stated that she commended the team on the enhancements it has made to public outreach, public comment and social media. However, she stated that safety targets for the Program have increased. She hoped that in the future the Program would work to reduce these through design and miles traveled. Wells advocated for more audacious goals, maybe even zero incidents.

7. Unified Planning Work Program (UPWP) FY2020 Approval

Andrea Faber reviewed the Unified Planning work Program, which includes funding for GVMC, MDOT and ITP. Approval is needed at this time so that it can move on to federal approval and be approved as part of the overall GVMC budget in September. Staff level is down to 6 due to redistribution of work after the passing of Darrell Robinson, Sr. Transportation Planner. We are doing more work with less staff. Additionally, staff is being cross trained to cover all areas to guarantee a seamless transition when Abed Itani, Director of Transportation Planning retires. There is slight variation in the dues for individual members, but the overall dues total remains the same.

Chair Mike DeVries thanked the entire Transportation Dept. for the quality of their work and dedication.

MOTION – To Approve the FY2020 UPWP. MOVE – Britt. SUPPORT – Madura. MOTION CARRIED.

Lynne Wells also thanked everyone for their work. She reported the plan includes 3.9% for land use and transit coordination and feels this should be increased as land use is integral to transportation and regional land use. She stressed the importance of providing choice of mobility options.

Abed Itani stated that the 3.9% shown in the proposed program is somewhat misleading as various activities calculated under other categories address land use and transit coordination such as congestion management, environmental justice, clean air action, etc. Funds spent in these categories are not reflected in the 3.9%.

8. July 4 Board Meeting Cancellation

Motion to Cancel the July GVMC Board Meeting as it Falls on the Independence Day Holiday, July 4. MOVE – Poll. SUPPORT – McNabb-Stange. MOTION CARRIED.

9. Adjourn – 9:33 a.m.

MOTION – To Adjourn. MOVE – Poll. SUPPORT – McNabb-Stange. MOTION CARRIED.

REGIS Budget Amendment Resolution for Fiscal 2018-2019

Whereas, the Grand Valley Metropolitan Council (GVMC) was organized as a Council of Governments in 1990; and

Whereas, GVMC now has 38 members from West Michigan including cities, villages, townships and counties; and

Whereas, the budgetary process at GVMC is highly transparent and the Fiscal 2018-2019 Budget was adopted on September 6, 2018; and

Whereas, REGIS an agency of GVMC serves 19 communities with GIS services, and

Whereas, after the completion of the prior year's audit, REGIS was able to pay its members a \$150,000 rebate bringing the total over the past 3 years to \$400,000, and

Whereas, from time to time changes in expected revenues, expenditures or project schedules warrant the need to amend the budget, and

Whereas, GVMC budgets on a functional level not a line item basis, and

Now Therefore be it Resolved, that the Board of Directors of GVMC hereby amends the Budget for Fiscal 2018-2019.

Be It Further Resolved that our amended functional budget for REGIS is as follows:

	<u>Original Revenue</u>	<u>Original Expenses</u>	<u>Amended Revenue</u>	<u>Amended Expenses</u>
REGIS Fund	\$756,752.00	\$747,386.60	\$767,352.00	\$757,555.86

(These amounts total and increase in revenues of \$10,600 and an increase in expenses of \$\$10,169.26)

At the Regular Board of Directors Meeting held on _____ a motion was made by _____ supported by _____ to adopt this Budget Amendment Resolution for Fiscal Year 2018-2019. The vote was _____ yes to _____ no. Motion Adopted.

Mike DeVries
Chair, Grand Valley Metropolitan Council

Date: _____, 2019



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Budget Resolution for Fiscal 2019-2020

Whereas, the Grand Valley Metropolitan Council (GVMC) was organized as a Council of Governments in 1990; and

Whereas, GVMC now has 38 members from West Michigan including cities, villages, townships and counties; and

Whereas, the budgetary process at GVMC is highly transparent and began on May 15th and has had involvement by approximately 80 members or representatives of GVMC members; and

Whereas, GVMC has added many new programs and initiatives in the past few years; and

Whereas, GVMC has completed reorganization of its operations and a fiscal transformation; and

Whereas, GVMC has reached fiscal sustainability through increased revenue and dramatically reduced expenses and through staff reductions, privatization, program expansion, and reorganization we are able to adopt this balanced budget, and

Whereas, GVMC budgets on a functional level not a line item basis; and

Whereas, The Transportation Policy Committee, REGIS Executive Committee, REGIS Board of Directors and GVMC Executive Committee have reviewed the budget and recommend its approval,

Now Therefore be it Resolved, that the Board of Directors of GVMC hereby adopts the Budget for Fiscal 2019-2020.

Be It Further Resolved that our functional budgets are as follows:

Table with 3 columns: Fund Name, Revenue, Expenses. Rows include General Fund, REGIS Fund, REGIS Capital, Environmental Programs, and Infrastructure Asset Mgmt.

At the Regular Board of Directors Meeting held on _____ 2019 a motion was made by _____ supported by _____ to adopt this Budget Resolution for Fiscal Year 2019-2020. The vote was _____ yes to _____ no. Motion Adopted.

Michael DeVries
Chair, Grand Valley Metropolitan Council

Date

TO: Grand Valley Metropolitan Council

FROM: John Weiss, Executive Director

DATE: July 11, 2019

RE: FY 2019-2020 Budget Message and Budget Resolution

First and foremost, the Grand Valley Metro Council continues to be in a very strong financial, programmatic and budgetary position. We continue to be involved in many issues, have developed additional collaboration efforts and expanded those that already exist. We are continuing to bring in grants, fees for services and non-dues related revenues and have the highest level of public awareness and regional and state-wide leadership since our founding in 1990. Because we have reached fiscal sustainability through increased revenue and dramatically reduced expenses through staff reductions, privatization, program expansion, and reorganization we are able to present this balanced budget.

Attached for your review and consideration is the GVMC budget for Fiscal Year 2019-2020. The budget utilizes revenues from GVMC general fund dues, transportation allocations, and project-specific grants to fund the activities of the Council's Strategic Initiatives, Transportation, Environmental, Infrastructure Asset Management and REGIS through September 30, 2020. The GVMC Budget is adopted at the function level, not on a line item basis. The REGIS Board of Directors, REGIS Executive Committee, Transportation Policy Committee and the GMVC Executive Committee have reviewed this budget and recommends your approval. In addition, the GVMC Board has already adopted the Transportation/Unified Work Program at our June 2019 meeting.

This year we are once again using a very transparent approach to our budget with approximately 80 of our members actively involved in development process for the budget. We have also allowed time for review and consideration by the Board of Directors.

Key Budget Highlights for 2018-2019

- We are proposing to continue our budget to assist communities in the implementation of Infrastructure Asset Management. Revenues for this program was awarded through our leadership in the 21st Century Infrastructure Pilot in 2018 and as the Michigan Infrastructure Council continues its work, this budget item will be used to assist local communities to develop or continue or expand their asset management Programs.
- GVMC has completed its fiscal transformation and this is a balanced budget that continues expansion of our programs and services to our members. We have achieved financial stabilization, budget control, and fiscal sustainability.
- As our programs continue to grow and we have sought and received substantial non-dues related revenues through program and service expansion and calculated program growth. Our growth is funded through grants and fees for service.
- In the past, REGIS completed a total evaluation of all aspects of its system. This resulted in a complete renovation of its hardware and software. We were able to dramatically increase customer speed and system reliability while removing 17 servers from the system and reducing our utility costs by over 70%. We have developed a Capital Improvement Plan for REGIS. REGIS has also developed a Software Master Plan to guide future software investments and upgrades. We will also be doing software

and hardware updates to insure that REGIS continues to be a national leader in GIS services.

- In the summer of 2016 REGIS began the migration of data from Oracle to Microsoft. This software upgrade will save REGIS over \$171,000 before 2021. Microsoft is also the preferred vendor in all West Michigan governments. Continued software updates are provided for in this budget.
- Over the past 3 fiscal years REGIS has rebated \$100,000, \$150,000 and \$150,000 to its members for a total of \$400,000. We hope we will be able to do a rebate again in 2019-2020. These rebates occurred with no increase in dues and saved each of our members about 20% of their total dues.
- In 2017, the REGIS Board of Directors and GVMC Board of Directors implemented an equity based cost structure based on fixed multipliers for population and parcel counts. This policy requires reviews every 2 years for parcels and 10 years (with the census) for population. This budget reflects the spring 2019 parcel count data as required by the policy.
- In the past, GVMC was awarded a USDA funded program, Regional Conservation Partnership Program, to reduce sediment and improved habitat in the Indian Mill Creek and Rogue River Watersheds. The total award of \$8,000,000 will also fund habitat restoration in the Grand River as part of the Grand River Restoration Project. In fiscal 2019-2020 we will continue to implement this and other grants.
- GVMC was awarded a GLRI grant in 2015 for stormwater implementation of green infrastructure in public spaces and experiential learning with students in the Rogue River, Plaster Creek, and Lamberton Creek Watersheds. Total project was for \$451,600, EPA contributing \$340,065. This is the last year for this grant.
- We continue to support Grand Rapids Whitewater and the Grand River Revitalization project by providing project management assistance, applying for and securing grant funding. Our contract with GRWW for the 2019-2020 budget year is \$16,000.
- GVMC continues to work with communities through the SAW Grant to complete the development of the Stormwater Management Plans. In the past, we have received \$250,000 per year from SAW which was used to provide services directly to our NPDES communities without impacting their dues. In this budget we will only receive the final \$20,000 of this grant and have adjusted dues for the first time in three years for the NPDES Program.
- We estimate our environmental educational efforts will reach at least 5,000 students this year.
- This budget reflects the continuing integration of all GVMC programs and operations with multiple collaborations, cost sharing and program efforts occurring between departments. This has resulted in program expansion and improved operational efficiencies.

The Budget Calendar is as follows: (Approximately 80 people have been involved in this process).

This year the process is changed slightly to allow for concurrent review of the budget by the REGIS and GVMC Executive Committees and Boards.

- May 15-Transportation Policy Committee Reviewed the Budget and recommended approval by the GVMC Board of Directors.
- June 6- The Unified Work Program (Transportation Budget) was adopted by the GVMC Board
- July 11-Draft 2019-2020 Budget sent to GVMC Executive Committee
- July 18-The GVMC Executive Committee recommends the budget be adopted

- July 18-Draft Budgets sent to GVMC and REGIS Board of Directors, and posted on GVMC and REGIS websites.
- July 29-REGIS Executive Committee reviews budget and can make recommendation to REGIS Board of Directors.
- July 31-REGIS Board is formally presented the REGIS Budget and can recommend approval to the GVMC Board of Directors
- August 1- Presentation of all GVMC Budgets to GVMC Board of Directors, public hearing and possible approval by GVMC Board of Directors.
- September 6- If not approved at the August 1 meeting, the GVMC Board will hold a meeting to review and approve the budget.
- October 1- Beginning of the new fiscal year

What is GVMC?

The Grand Valley Metro Council (GVMC) is a regional organization dedicated to promoting cooperation and coordination among local governments in the West Michigan area. Created in 1990, its membership now includes 38 local governments, representing nearly 750,000 people. Our mission is to advance the current and future well-being of our metropolitan area by bringing together public and private sectors to cooperatively advocate, plan for, and coordinate the provision of services and investments which have environmental, economic and social impact.

Included within GVMC are, Administration and Operations and the area Transportation Metropolitan Planning Organization with revenues of **\$1,971,952.35** and operating expenses of **\$1,920,520**. Our REGIS (Regional Geographic Information System) serves 19 governmental units with revenues of **\$761,356.07** and expenses of **\$755,710.02**. REGIS also includes a fixed savings account of **\$244,550.00** for REGIS Capital Equipment. Finally, GVMC Environmental Programs has proposed revenues of **\$938,606.76** and operating expenses of **\$928,856.43**.

In 2018, GVMC took the lead role as grant recipient and West Michigan chair the 21st Century Infrastructure Pilot. This pilot includes a 13 county West Michigan area with a population of over 1.5 million residents. The area covers an area of 8,163 square miles (about the size of New Jersey). There are over 130 miles of Lake Michigan Shoreline and the region extends 75 miles to the heart of Michigan's Lower Peninsula. Working in collaboration with southeastern Michigan and over 60 communities from our area, the Infrastructure Pilot was hugely successful. Data on 15,000 miles of drinking water lines, 13,500 miles of sewer pipes and 6,700 storm-water pipes was collected from 163 communities.

In order to keep this effort moving forward, last year GVMC established an Infrastructure Asset Management Budget of **\$350,000** for further data collection and implementation of a regional and state-wide asset management program. The GVMC Executive Director is chair of the Michigan Infrastructure Council and two GVMC Board Members are members of the Water Asset Management Council. We have maintained the Infrastructure Asset Management Budget for 2019-2020.

What are the major components of GVMC?

TRANSPORTATION

The Transportation Department is responsible for managing long range, Metropolitan Transportation Plan (MTP), the **\$252.7 million** 2020-2023 Transportation Improvement Program and the Annual Transportation Improvement Program for our region. This budget anticipates projects that will leverage **\$6.5 million** in local match to obtain **\$76 million** in state and federal revenues. The Department is responsible for administering these programs using strict guidelines established by the Federal Highway Administration (FHWA), and the Michigan Department of Transportation (MDOT). Transportation programs are generally funded on an 80/20 basis with the 20% local match being utilized to leverage 80% state and federal dollars. The 2019-2020 Unified Planning and Work Program Activities and Budget below was previously approved by the GVMC Board of Directors on June 6, 2019.

In order to meet the federal and state requirements of the programs and provide the highest levels of coordination, there are six major focus areas for the Transportation Department. Also, I have provided the degree at which GVMC leverages local funding to obtain state and federal grants.

1. Database Management- Listing the work tasks needed to monitor area travel characteristics and factors affecting travel such as socio-economic, land use data, transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, enhanced GIS capabilities development and update. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$35,400	\$210,912

2. Long Range Planning- Identifying transportation system planning tasks related to long range transportation systems planning. Priorities include the development/update of the MTP, identification of long range transportation needs, goals, objectives, policies, improvements, monitoring, and updating and maintaining of the travel demand model. In cooperation with MDOT and ITP, develop, adopt, and implement performance based planning measures and targets that will help assess the performance of strategies aimed to improve the conditions and functionality of the transportation system. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$46,841	\$258,078

3. Short Range Planning- Identifying transportation system planning tasks related to short range transportation systems planning. Priorities include performance measurement, the development/update of the TIP, providing technical assistance and special studies to the MPO members, Intelligent Transportation System (ITS) planning, safety planning, freight planning, non-motorized planning, managing the Clean Air Action Program, and phase in performance based measures and monitoring. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$69,415	\$372,259

4. TRANSPORTATION MANAGEMENT SYSTEMS- Listing the work tasks needed to monitor area travel characteristics and factors affecting congestion and pavement conditions. Priorities include collecting transportation system data and analysis, coordination with MDOT and local transportation providers, development of congestion and pavement investment plans, and implementation and monitoring of ITS solutions. GVMC is also involved in a statewide effort to develop, collect data, coordinate with MDOT on performance measures and targets for the NHS system, and implement Michigan’s Asset Management System. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$135,551	\$402,047

5. PROGRAM COORDINATION- Describing task functions required to manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$68,014	\$374,734

6. LAND USE MONITORING AND TRANSPORTATION COORDINATION - Linking land use decision-making and transportation planning throughout the region in a more effective way. Priorities include monitoring the development of local land use and transportation plans and coordinating with regional partners; updating land use related socio-economic data for use in the travel demand model (TDM); ongoing meetings with GVMC membership to coordinate local plans and policies related to land use and transportation with the intention of bringing about region-wide consensus for sustainable development and providing support for the basic elements of livability, environmental protection/enhancement, economic viability and performance measures; updating socio-economic (SE) land use data for use in the travel demand model; scenario planning; other long- and short-range planning needs studies in compliance with the Planning and Environmental Linkages (PEL) process; and collaborating with REGIS to contribute to the maintenance of the regional zoning and future land use geodatabases.

LOCAL	TOTAL
\$10,289	\$56,690

REGIS Regional Geographic Information System

For the past 21 years, REGIS has been a single centralized GIS department for 19 local governments. REGIS operates on annual revenues of **\$761,356.07** and expenses of **\$755,710.02** This budget anticipates the addition of one additional GIS Analyst in the second

quarter 2020 and does not replace the REGIS Director position. The REGIS Directors duties have been assumed by the GVMC Executive Director. In addition, REGIS has a Capital Fund budgeted at **\$244,550.00** for future equipment needs. REGIS is one point of service to local governments, the private sector, the education community and our citizens. Once again, we are anticipating revenues for REGIS beyond the dues structure. In the past member dues were close to 100% of REGIS revenues, that percentage lowers each year as the REGIS team works as integral part of GVMC.

In addition to the significant financial gains and collaborations achieved through the REGIS reorganization, operational changes resulted in the establishment of several very active committees. REGIS has a Board of Directors, Advisory Committee, and Technical Committee. The Technical Committee are a group of higher skilled GIS leaders that meet regularly to discuss issues, strategies and system and service enhancements. The Advisory Committee is directly involved in operational decisions and service priorities that will improve REGIS services at the user level. Working closely with REGIS staff, the REGIS Board and each-other, the committees are helping to determine the future operational direction for REGIS. System leadership and direction is directly determined by the members.

REGIS/GVMC organized and will continue to lead the West Michigan GIS Users Group. This collaborative effort that was part of our REGIS Reorganization Plan has over 40 members representing local government and private companies from throughout West Michigan. We are very pleased to continue to play a leadership role in GIS throughout Michigan.

In July of 2016, the REGIS Board of Directors approved an equity based dues structure with fixed multipliers for all member based on population and parcel count. This budget continues the equity based system. In the past three fiscal years REGIS has rebated **\$400,000** to its 19 member communities.

Environmental Programs Department

Our goal in creating an Environmental Department was to elevate GVMC and our member communities as significant and recognized environmental leaders in our region. Local government is responsible for water quality; wastewater and storm-water management and our members are very much at the forefront of these issues. As we worked and planned for, we have experienced tremendous but focused and managed growth in our programs, influence and public awareness. GVMC is one of the largest and most influential environmental programs in Michigan. Budgets and revenues as cyclical and grant driven. As such, we anticipate fluctuations in the program and grant opportunities and priorities change.

LGROW is an agency of GVMC managed through our Environmental Programs Department and is dedicated to the preservation, improvement and monitoring of the Lower Grand River. LGROW is an excellent example of cooperation and collaboration in our area. As a broad stakeholder organization dedicated to the ongoing health, use and enjoyment of the Grand River. The Lower Grand River Watershed covers 1.8 million acres of property, 2,900 square miles and all or portions of 10 counties.

The 23 municipalities in the Lower Grand River Watershed and Grand Valley State University (four campuses) are required to have NPDES Municipal Separate Storm Sewer System (MS4) permits. They are working together through LGROW to comply with stormwater discharge permits required by the U.S. Environmental Protection Agency and the Michigan Department of Environment, Great Lakes and Energy. EGLE is still reviewing those applications and contracts are in place for GVMC to manage the program on behalf of our members into the future. We anticipate that new discharge permits will be issued in fiscal 2019-2020 dramatically increasing

our responsibilities in assisting our members to maintain compliance with the new regulations. Funding for the Environmental Programs comes as earned revenue from fees for the MS4 program, LGROW memberships and grants. The total budget for our Environmental Program is **\$938,606.76** with expenses **\$928,856.45**. In the past we have received \$250,000 per year from the State of Michigan for the SAW Grant. These funds were directly applied to the NPDES program costs to provide services and projects of regional stormwater significance without increasing dues. The end of the SAW program and reduction in the RCPP program in this budget will result in a revenue decline of over \$500,000. A portion of this reduction will be mitigated through an increase in NPDES dues and other grants.

LGROW's Annual Grand River Spring Forum saw record attendance from throughout the region. Our leadership and involvement has dramatically raised the profile of GVMC as an environmental leader and collaborator while providing additional opportunities and services to our members. Our Environmental Programs staff will continue to expand our GVMC influence and involvement in a wide variety of programs that impact West Michigan's environment.

STRATEGIC INITIATIVES and VISION

In the past, the Board of Directors adopted nine Strategic Initiatives in which to focus our efforts in collaboration and cooperation. Those initiatives are:

1. Managing Emerging Issues
2. Encouraging Collaborative Service Sharing
3. Coordinating a Region-Wide Training Exchange
4. Nurturing a Regional Economic Development Partnership
5. Planning for Sustainable Communities
6. Regional Leader in Collaboration Efforts-Facilitator
7. Communicate/Educate Regarding GVMC and Regions
8. Focus on Core Competencies (Transportation, Environment, GIS, Regional Prosperity Initiative, Council of Governments)
9. Increase Lansing/Washington Connection

By focusing our efforts on these nine strategic initiatives, we have made dramatic improvements to our communications, involvement, transparency, member participation and influence in each of these critical areas.

GENERAL FUND BUDGET AT A GLANCE

Net Revenue \$1,971,952.35 to expenses of \$1,920,520.00 equals net income of **\$51,432.35**

As in the past, this budget is conservative in nature and no contingent funding is included.

Through conservative budgeting and operational controls GVMC has significantly improved our financial stability over the past eight years by leveraging our financial resources and controlling costs. This effort has resulted in improved stabilization of our financial resources.

During Fiscal Year 2019-2020 we will continue to privatize finance resulting in a dramatic decrease in cost for financial administration. We will continue to share the services of our finance director with the Macatawa Area Coordinating Council which is the MPO for the Holland/Zeeland area. This partnership has resulted in a significant reduction in costs for GVMC and even more for MDOT and Federal Highway Administration (FHWA).

BUDGET ALIGNS WITH GVMC'S STRATEGIC OBJECTIVES

This budget includes sufficient resources to support GVMC's strategic goals, objectives and initiatives for the entire fiscal year and all Transportation, Environmental, REGIS and GVMC program needs. Our goal in this budget is to continue to advance the resources, staff skills of GVMC and to align our resources with the needs of our members while bringing increased value. This effort will involve continued evaluation and evolution of GVMC and the Executive Director and Executive Committee are constantly monitoring our programs.

The budget also supports our on-going collaborative initiatives with the other agencies, the Governor's Office and agencies of state government, Members of Congress, federal agencies, the Grand Rapids Area Chamber of Commerce, The Right Place, private business and others. We are also working closely with many of our member governments on a wide variety of issues involving legislation, taxation and discussions on enhanced cooperation and collaboration. Our past leadership of the Regional Prosperity Initiative has also increased our exposure on a regional and state-wide level and has brought increased opportunities for GVMC to participate on broader regional and state-wide issues. In addition, through the chairmanship of the Michigan Infrastructure Council, the Executive Director has direct contact with infrastructure leaders throughout Michigan in both the public sector and private utilities and senior leaders in state government.

MONITORING COSTS AND CUTTING EXPENDITURES

Employee health care costs are projected to rise ten (10) percent. Estimates for our dental insurance coverage will not be available at this time, but an increase has been factored in to our budget. Due to the nature of our policies and coverage's available our increase is not anticipated beyond ten percent. As in the past, we have been very diligent in working with our staff and insurance consultants to hold down employee health care costs. Historically, GVMC's health insurance costs have been held to a minimum because each year, as we prepare the next fiscal year budget, we take steps to modify GVMC's employee health insurance plan to control costs.

To ensure that we maintain financial health long into the future, we continually work at a staff-wide level to limit expenditures and reduce costs, while we aggressively pursue new sources of grants revenues or fees for services for projects that benefit GVMC.

Additional Sources of Revenue

In the recent past we have been very successful at increasing revenues through grants and fee for service projects. We will continue to pursue all avenues for funding for both foundation grants and special projects. We meet with regularly with representatives of local, state and regional foundations, representatives of the Governor's office and our state legislators, institutions of higher education, and other groups to seek funding for on-going regional activities that support our strategic goals and initiatives. We are continually searching out, identifying and pursuing grants, gifts, work contracts and other sources of funding that benefit both GVMC and our strategic partners.

I hope this information is helpful and informative as you review the GVMC Budget for the 2019-2020. If you have any thoughts, comments, questions or suggestions, or if I can be of further assistance, you can reach me anytime at 776-7604, or via email at john.weiss@gvmc.org.

GRAND VALLEY METRO COUNCIL
2019-2020 Budget
Infrastructure Asset Management

	Infrastructure Pilot		
	2019-2020	2018-2019	
	Budget	Budget	Difference
INCOME			
Grant Income	350,000.00	350,000.00	-
Total General Fund Income	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Expenses			
Program Expenses	350,000.00	-	350,000.00
Total Program Expenses	<u>350,000.00</u>	<u>-</u>	<u>350,000.00</u>
Revenues over (under) expenditures	<u>-</u>	<u>350,000.00</u>	<u>(350,000.00)</u>

GRAND VALLEY METRO COUNCIL
2019-2020 Budget
GENERAL FUND

GENERAL FUND ONLY

	2019-2020	2018-2019	
	Budget	Budget	Difference
INCOME			
Consolidated Planning (Historically PL 112 and 5303)	1,144,793.00	1,134,212.00	10,581.00
STP Congestion Mgt. Income	57,300.00	57,300.00	-
STP MPO GIS Maintenance	35,400.00	35,400.00	-
STP Pavement Mangement Income	57,300.00	57,300.00	-
Rapid Transit Bus Linmd	-	-	-
Asset Management Income	25,000.00	25,000.00	-
CMAQ Clean Air Action	80,000.00	80,000.00	-
Member Dues GVMC	270,361.00	269,953.00	408.00
Member Dues Transportation	204,779.00	211,306.00	(6,527.00)
Miscellaneous	30,000.00	30,000.00	-
Interest Income	45,000.00	19,500.00	25,500.00
Fee for Services	15,000.00	15,000.00	-
GVMC Meetings and Conferences	2,500.00	2,500.00	-
Regis Service Fees	4,519.35	4,519.35	-
Total General Fund Income	1,971,952.35	1,941,990.35	29,962.00
	1,971,952.35	1,941,990.35	29,962.00
Expenses			
Program Expenses			
Wages	535,000.00	530,000.00	5,000.00
Payroll Taxes	43,427.50	43,045.00	382.50
Employer Retirement	48,150.00	47,700.00	450.00
Health Insurance	110,000.00	105,000.00	5,000.00
Dental/Life/Disability	15,100.00	15,000.00	100.00
Combined Planning Expenses (includes contracts)	310,000.00	310,000.00	-
Clear Air Action	25,000.00	25,000.00	-
Land Use Expenses	20,000.00	20,000.00	-
Congestion Management System	57,300.00	57,300.00	-
MPO GIS Expense	35,400.00	35,400.00	-
STP Pavement Management System	57,300.00	57,300.00	-
Asset Management	3,500.00	2,500.00	1,000.00
Computer and Software Expense	5,000.00	5,000.00	-
Rapid Bus Line Expense	-	-	-
Regional Prosperity Grant Expense	-	-	-
DAS Tower Expense	-	-	-
Regis Services for Transportation Dept.	1,000.00	5,000.00	(4,000.00)
Environmental Dept. Reimbursement for Clean Air	7,500.00	4,500.00	3,000.00
Environmental Dept. Reimbursement for Land Use	2,000.00	2,500.00	(500.00)
Total Program Expenses	1,275,677.50	1,265,245.00	10,432.50
Administrative and Indirect			
Wages	245,000.00	235,000.00	10,000.00
Payroll Taxes	21,242.50	20,477.50	765.00
Employer Retirement	22,050.00	21,150.00	900.00
Health Insurance	37,500.00	35,975.20	1,524.80
Dental/Life/Disability	4,300.00	4,100.00	200.00
Office Supplies	8,500.00	6,000.00	2,500.00
Postage, Mailing	7,500.00	1,000.00	6,500.00
Advertisements/Legal Notices	5,000.00	5,000.00	-
Meeting Expenses	20,000.00	20,000.00	-
Insurance	11,000.00	10,000.00	1,000.00

GRAND VALLEY METRO COUNCIL
2019-2020 Budget
GENERAL FUND

GENERAL FUND ONLY

	2019-2020	2018-2019	
	Budget	Budget	Difference
Dues and Subscriptions	2,750.00	2,500.00	250.00
Professional Development	10,000.00	8,000.00	2,000.00
Mileage Reimbursement	10,750.00	10,000.00	750.00
Printing	2,500.00	2,500.00	-
Utilities	3,500.00	3,000.00	500.00
Telephone, Telecommunications	10,250.00	10,000.00	250.00
Repairs & Maintenance	5,000.00	5,000.00	-
Equipment Rental/Lease	5,000.00	5,000.00	-
Rent	85,000.00	75,000.00	10,000.00
Accounting Fees	35,000.00	35,000.00	-
Legal Fees	12,000.00	12,000.00	-
Other Professional Services	40,000.00	40,000.00	-
Contractual Services	5,000.00	5,000.00	-
Bank and Credit card fees	1,000.00	1,000.00	-
Miscellaneous	10,000.00	10,000.00	-
Office Equip & Furniture	10,000.00	10,000.00	-
Capital Purchases	15,000.00	15,000.00	-
Total Administrative and Indirect	<u>644,842.50</u>	<u>607,702.70</u>	<u>37,139.80</u>
Total General Fund Expenses	<u>1,920,520.00</u>	<u>1,872,947.70</u>	<u>47,572.30</u>
Revenues over (under) expenditures	<u>51,432.35</u>	<u>69,042.65</u>	<u>(17,610.30)</u>

GRAND VALLEY METRO COUNCIL
2019-2020 Budget
ENVIRONMENTAL PROGRAMS

	Environmental Programs 2019-2020 Budget	2018-2019 Budget	Difference
EP Income			
LGROW Network Donations	10,000.00	11,500.00	(1,500.00)
NPDES Income	319,461.76	222,708.00	96,753.76
Ottawa Conservation: Bass River/Deer Creek	2,000.00	650.00	1,350.00
USFWS Fish Passage Grant	-	5,000.00	(5,000.00)
Great Lakes Restoration Initiative Grant (EPA--year 3 of 3)	98,600.00	50,000.00	48,600.00
SAW Grant	20,000.00	250,000.00	(230,000.00)
RPI West MI Watershed Collaborative	6,000.00	5,000.00	1,000.00
Grand Rapids White Water	16,000.00	20,000.00	(4,000.00)
Wege-Reducing Stormwater Lower Grand	-	-	-
Wege-Habitat Restoration RCPP	30,000.00	30,000.00	-
NFW Filve Star Grant	-	20,000.00	(20,000.00)
Regional Conservation Partnership Program (RCPP)	300,000.00	600,000.00	(300,000.00)
GLSI Groundswell (GVSU)	-	15,000.00	(15,000.00)
Plainsong Farms	20,000.00	20,000.00	-
Streamgirls	-	4,500.00	(4,500.00)
EP Green GVSU	1,330.00	-	1,330.00
EP Coldbrook Creek--Wege	6,000.00	-	6,000.00
NWF Sacred Grounds	5,000.00	-	5,000.00
KCD RCPP Egle 319	3,000.00	-	3,000.00
ReLeaf GLRI	2,500.00	-	2,500.00
TU Buck/Coldwater Egle 205j	5,000.00	-	5,000.00
City of GR Alger Heights Egle 319	1,500.00	-	1,500.00
Lgreen Egle 319	4,265.00	-	4,265.00
Other grants (potentially)	75,000.00	13,000.00	62,000.00
EP Revenue from GVMC Transport-Clean air	7,500.00	7,500.00	-
EP Revenue from GVMC Transport-Land Use	2,000.00	3,000.00	(1,000.00)
Other Income	2,000.00	2,000.00	-
Interest Income	1,450.00	950.00	500.00
Total · EP Income	938,606.76	1,280,808.00	(342,201.24)
EP Expenses			
EP Wages	298,500.00	237,000.00	61,500.00
EP Wages Admin	22,800.00	25,800.00	(3,000.00)
EP Payroll Taxes	24,835.25	20,130.50	4,704.75
EP Payroll Taxes Admin	1,744.20	1,973.70	(229.50)
EP Health	63,000.00	59,000.00	4,000.00
EP Health--Admin	5,500.00	3,300.00	2,200.00
EP Life/Dental/Disability	6,150.00	6,000.00	150.00
EP Life/Dental/Disability Admin	750.00	425.00	325.00
EP Employer Retirement	24,075.00	18,540.00	5,535.00
EP Employer Retirement-Admin	2,052.00	2,322.00	(270.00)
EP Contractual Services/Grant Expenses	-	-	-
NPDES	25,000.00	25,000.00	-
Regional Conservation Partnership Program (RCPP)	250,000.00	500,000.00	(250,000.00)
USFWS Fish Passage Grant	-	4,500.00	(4,500.00)
Great Lakes Restoration Initiative Expenses (EPA year 3 of 3)	75,000.00	45,000.00	30,000.00
Saw Grant Expenses	15,000.00	190,000.00	(175,000.00)
Grand Rapids White Water Grant	1,000.00	-	1,000.00
Wege-Habitat Restoration Expenses	5,000.00	5,000.00	-
NFW Filve Star Grant	-	15,000.00	(15,000.00)
RPI West MI Watershed Collaborative	800.00	-	800.00
GLSI Groundswell (GVSU)	-	14,000.00	(14,000.00)
Streamgirls	-	4,250.00	(4,250.00)
Plainsong Farm	12,000.00	19,000.00	(7,000.00)
LGROW Expenses	9,500.00	9,500.00	-
Wege Green Team	-	-	-
Ottawa County Bass River/Deer Creek	50.00	-	50.00

GRAND VALLEY METRO COUNCIL
2019-2020 Budget
ENVIRONMENTAL PROGRAMS

	Environmental Programs 2019-2020 Budget	2018-2019 Budget	Difference
Frey Foundation Expenses			-
Coldbrook Creek--Wege	5,000.00		5,000.00
NWF Sacred Grounds	250.00		250.00
KCD RCPP Egle 319	250.00		250.00
ReLeaf GLRI	25.00		25.00
TU Buc/Coldwater Creek Egle 205j	1,850.00		1,850.00
City of GR Alger Heights Egle 319	50.00		50.00
LGREEN Egle 319	500.00		500.00
Other Grant Direct Expenses	12,000.00	12,000.00	-
EP Meeting Expenses	1,100.00	1,100.00	-
EP Office Supplies	3,000.00	1,500.00	1,500.00
EP Printing	1,000.00	500.00	500.00
EP Promotional/Advertising	2,000.00	500.00	1,500.00
EP Mileage Reimbursement	1,000.00	1,000.00	-
EP Telecommunications	3,200.00	2,500.00	700.00
EP Supplies	250.00	250.00	-
EP Insurance	3,000.00	2,700.00	300.00
EP Public Events and Seminars	2,000.00	750.00	1,250.00
EP Professional Development/Conferences	2,000.00	2,000.00	-
EP Dues and Subscriptions	1,000.00	1,000.00	-
EP Bank Fees	700.00	150.00	550.00
EP Professional Fees	5,925.00	5,000.00	925.00
EP Accounting Fees	8,500.00	6,900.00	1,600.00
EP Postage	250.00	250.00	-
EP Utilities	750.00	750.00	-
EP Repairs	500.00	-	500.00
EP Eqpt Rental and Lease	1,000.00	1,000.00	-
EP Rent	26,000.00	23,000.00	3,000.00
EP Capital Expenses	2,500.00	2,500.00	-
EP Miscellaneous	500.00	500.00	-
	<hr/>	<hr/>	<hr/>
LGROW Expenses	928,856.45	1,271,591.20	(342,734.75)
Revenues over (under) expenditures	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	9,750.31	9,216.80	533.51
			-

GRAND VALLEY METRO COUNCIL
2019-2020 Budget
REGIS

	REGIS 2019-2020 Budget	2018-2019 Budget	Difference
Income			
Regis Member Dues	699,869.07	693,515.00	6,354.07
Regis GVMC GIS Transportation Services	24,900.00	24,900.00	-
Regis Data Sales	100.00	500.00	(400.00)
Regis Data Sharing (Kent County)	16,237.00	16,237.00	-
Regis Pay As You Go Services	500.00	500.00	-
Regis Services to GVMC Transportation	1,000.00	3,500.00	(2,500.00)
Regis Services To GVMC Environmental	3,000.00	10,000.00	(7,000.00)
Regis Interest Income	15,750.00	7,600.00	8,150.00
Total Income	761,356.07	756,752.00	4,604.07
Expense			
Regis Wages	268,000.00	262,250.00	5,750.00
Regis Administration Wages	32,950.00	32,150.00	800.00
Regis Payroll Taxes	22,766.80	22,562.13	204.67
Regis Admin Payroll Taxes	2,520.68	2,459.48	61.20
Regis Health Insurance	62,000.00	61,500.00	500.00
Regis Administration Health Ins	4,644.20	4,500.00	144.20
Regis Life, Dental, Disability	7,473.84	7,150.00	323.84
Regis Admin Life, Dental, Disab	625.00	550.00	75.00
Regis Employer Retirement	24,120.00	23,602.50	517.50
Admin Employer Retirement	2,965.50	2,893.50	72.00
Regis Office Supplies	4,900.00	4,900.00	-
Regis Postage	300.00	300.00	-
Regis Audit and Accounting	9,000.00	8,000.00	1,000.00
Regis Legal Fees	1,500.00	1,500.00	-
Regis Bank Fees	225.00	225.00	-
Regis Professional/Contractual Services	40,000.00	51,000.00	(11,000.00)
Regis Software Licenses/Maintenance	75,000.00	75,000.00	-
Regis Info Tech Network Service	48,000.00	41,150.00	6,850.00
Regis Advertisements and Notices	1,000.00	1,000.00	-
Regis Meeting Expenses	1,000.00	1,000.00	-
Regis Insurance	3,750.00	3,750.00	-
Regis Dues and Subscriptions	1,250.00	1,250.00	-
Regis Professional Development	5,000.00	3,000.00	2,000.00
Regis Mileage Reimbursement	750.00	750.00	-
Regis Printing	500.00	500.00	-
Regis Utilities (includes Wyoming Data Center)	1,975.00	1,950.00	25.00
Regis Telecommunications	6,125.00	6,125.00	-
Regis Rent	30,000.00	29,000.00	1,000.00
Regis Eqpt Rental	1,250.00	1,250.00	-
Regis Repair & Maintenance	1,500.00	1,500.00	-
Regis Miscellaneous	2,500.00	2,500.00	-
Regis Member Rebate (decided after audit)	-	-	-
Regis Match payment to GF	4,519.00	4,519.00	-
Regis Capital expenses/eqpt replacement transfer to	87,600.00	87,600.00	-
TOTAL Regis Expense	755,710.02	747,386.60	8,323.42
Revenues over (under) expenditures	5,646.05	9,365.40	(3,719.35)

**GRAND VALLEY METRO COUNCIL
2019-2020 Budget
REGIS CAPITAL**

	REGIS CAPITAL		
	2019-2020	2018-2019	
	Budget	Budget	Difference
Income			
Regis Capital Income			
Interest Income	4,650.00	2,500.00	2,150.00
Regis Operations Transfer	-	-	-
TOTAL Regis Capital Income	<u>4,650.00</u>	<u>2,500.00</u>	<u>2,150.00</u>
Expense			
Regis Capital Expenses			
Regis Professional Fees	-	-	-
Regis Capital Miscellaneous	-	-	-
Regis Capital Purchases	-	-	-
TOTAL Regis Capital Expenses	<u>-</u>	<u>-</u>	<u>-</u>
Revenues over (under) expenditures	<u><u>4,650.00</u></u>	<u><u>2,500.00</u></u>	<u><u>2,150.00</u></u>

**A RESOLUTION OF SUPPORT
ENDORING THE WEST MICHIGAN EXPRESS PILOT PROJECT**

WHEREAS, the lack of an accessible, regional public transportation system connecting major employment centers is viewed as a significant impediment to talent attraction, job growth, economic development, and quality of life in West Michigan; and,

WHEREAS, the transportation corridor between Holland and Grand Rapids is the most heavily-travelled journey-to-work corridor in our region carrying over 27,000 commuters each day, primarily by personal automobile; and,

WHEREAS, The West Michigan Express Initiative (WMX) is a collaborative effort to link the communities along the Chicago Drive corridor (Holland, Zeeland, Hudsonville, Grandville, and Grand Rapids) with the mobility option of commuter-based public transportation beginning with express bus service and potentially leading to commuter rail; and,

WHEREAS, the WMX Task Force, which is comprised of over 20 leaders from the public, private and non-profit sectors, was formed to plan and pilot for 3 years this new regional commuter-based transportation service; and,

WHEREAS, the WMX Task Force has been diligent in their efforts to determine the feasibility and gauge the level of interest in a new regional commuter service by conducting a baseline feasibility study and employee survey, the results of which indicated a strong level of interest and support for the WMX; and,

WHEREAS, in partnership with Housing Next, Talent 2025, Lakeshore Advantage, The Right Place, and other similar agencies that have aligned goals, WMX seeks to establish Chicago Drive as a “prosperity corridor” which is nationally recognized as a desirable area in which to live, work and run a business thanks to its direct access to express public transportation, job opportunities, vibrant communities, affordable housing and skilled workforce; and,

WHEREAS, WMX would provide multiple socio-economic benefits to our region including providing an affordable, alternative option for employees to commute to and from work, supporting local businesses and promoting tourism, reducing traffic congestion on our streets and highways, reducing carbon emissions, promoting transit-orientated development patterns in our communities, and enhancing the overall quality of life in our region; and,

WHEREAS, we, the Board Members of The Grand Valley Metropolitan Council (GVMC), feel that it is in the best interests of our region to support the efforts to establish the West Michigan Express,

NOW, THEREFORE BE IT RESOLVED, that GVMC hereby supports the efforts to establish the West Michigan Express.

ADOPTED this the 1st day of August, 2019

Michael Devries, Chair