



GRAND VALLEY METROPOLITAN COUNCIL

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GVMC BOARD MEETING AGENDA

June 1, 2023

8:30 a.m.

Kent County Commission Chambers
300 Monroe
Grand Rapids, MI

1. Welcome
2. Roll Call
3. Public Comment
4. Approval of Minutes – **ITEM 4**
5. Recommendation to Appoint John Gibbs of Ottawa County to the GVMC Executive Committee
6. Recommendation to Appoint Nathan Henschel as At-Large Board Member – **ITEM 6**
7. Oath of Office New Board Members – Rod Weersing, Gaines Twp; Kyle Terpstra, Ottawa County; James Lower, Village of Sparta; Justin Stadt, Georgetown Twp.; Nathan Henschel – At-Large – **ITEM 7**
8. Transportation
 - FY 23 Unified Planning Work Program (UPWP) Amendment - Approval of Resolution – **ITEM 8 A**
 - FY 24 Unified Planning Work Program (UPWP) Approval – Approval of Resolution – **ITEM 8 B**
 - Summary of Airport Access Study - Presentation
9. Process to Withdraw the City of Hastings from GVMC – **ITEM 9**
 - Approval of Resolution for Amendment #41 to Remove the City of Hastings
10. EPA Grant – Laurel Joseph, Wendy Ogilvie
11. Call for Executive Committee Applications for September Appointment
12. Other
13. Adjourn

Grand Valley Metro Council

Board Meeting Minutes

February 2, 2023
8:30 a.m.

Kent County Commission Chambers
300 Monroe
Grand Rapids, MI

1. Call to Order

Chair Jack Poll called the meeting to order at 8:35 a.m.

Members Present:

Jim Alles	Cannon Township
Rick Baker	At-Large Member
Nora Balgoyen	At-Large Member
Thad Beard	City of Rockford
Mark Bennett	Tallmadge Township
Walt Bujak	Kent County
Gary Carey	City of Walker
Shea Charles	East Grand Rapids
Mike DeVries	Grand Rapids Township
Brian Donovan	At-Large Member
Adam Elenbaas	Allendale Township
Lisa Haynes	GVSU
Steve Kepley	City of Kentwood
Melissa LaGrand	Kent County
Dennis Luce	City of Coopersville
Ross Leisman	Ada Township
Greg Madura	Alpine Township
Steve Maas	City of Grandville
Chuck Porter	Courtland Township
John McCarter	City of Wyoming
John Gibbs	Ottawa County
Craig Stolsonberg	Village of Middleville
Al Vanderberg	Kent County
Kent Vanderwood	City of Wyoming
Cameron VanWyngarden	Plainfield Township
Mike Verhulst	City of Grand Rapids
Mark Washington	City of Grand Rapids
Rod Weersing	Georgetown Township

Members Absent:

Betsy Artz	City of Kentwood
Robyn Britton	Nelson Township
Mike Burns	City of Lowell
Joshua Eggleston	City of Wayland
Precia Garland	City of Ionia
Kevin Green	Algoma Township
Jerry Hale	Lowell Township
Bryan Harrison	Caledonia Township
Ryan Kidd	Georgetown Twp.
Grace Lesperance	Cascade Twp.
Jeff Thornton	Village of Caledonia
Amos Tillema	Byron Township
Laurie Van Haitsma	Jamestown Township
Lynne Wells	City of Grand Rapids
Mike Womack	City of Cedar Springs
Open	City of Greenville
Open	Village of Sand Lake
Open	City of Belding
Open	City of Hudsonville
Open	Village of Sparta
Open (Kyle Terpstra)	Ottawa County
Open	At-Large
Open	Gaines Township

2. Quorum Call

- a. Vice Chair stated a quorum was present.

3. Public Comment

None

4. Approval of Minutes

- a. **MOTION – To Approve the August 2022 Minutes. MOVE – Donovan. SUPPORT – Elenbaas. MOTION CARRIED.**

5. Oath of Office

The Oath of Office was administered to the following:

- Jim Alles – Cannon Twp
- Craig Stolsonburg – Middleville
- Chuck Porter – Courtland Twp
- Walt Bujak – Kent County
- Melissa LaGrand – Kent County
- Kent Vanderwood – Wyoming
- John McCarter – Wyoming
- John Gibbs – Ottawa County

6. GVMC Board Meeting Schedule 2023

MOTION – To Approve the Attached GVMC Board Meeting Schedule. MOVE – Cary. SUPPORT – Washington. MOTION CARRIED.

February 2, 2023

- Review of REGIS Committee Appointments
- Annual Report Presentation and Acceptance of the Audit

June 1, 2023

- Approval of FY 2024 Unified Planning Work Program (UPWP)

September 7, 2023

- Approval of 2022-2023 Budget
- Election of Executive Committee and Officers

November 2023 - TBD

- Possible Fall Dinner

December 2023 – Date TBD

- Optional Holiday Reception

7. Announcement of Executive Committee Openings & Application Process

Brian Donovan reviewed the application and selection process for election to the Executive Committee (information attached to agenda). Those interested in applying should forward completed application papers to Brian Donovan by May 1st.

8. Annual Report and Audit FY 2022

John Weiss and GVMC Sr. Staff gave the FY 2022 Annual Report which included updates on REGIS, Transportation and Environmental Programs.

John Weiss discussed the Asset Champions programs and encouraged all GVMC members to share the report with their Boards.

Peter Haeffner gave the audit report. It was a clean opinion that represented fairly and correctly the systems of internal controls and did not identify any material weaknesses, a clean and desirable opinion. All federal grants were found to be in compliance. There were no deficiencies.

The audit paperwork will be submitted to the State and the Audit Clearinghouse next week.

**MOTION – To Accept GVMC FY 2022 Audit. MOVE – Madura. SUPPORT- Verhulst.
MOTION CARRIED.**

9. Adjourn- 10:03 a.m.

From: "Nathan R. Henschel" <Nathan.Henschel@cmsenergy.com>
Date: April 11, 2023 at 8:25:47 AM AST
To: John Weiss <john.weiss@gvmc.org>
Subject: Email of Intent: Grand Valley Metro Council at Large Board Member

John,

Please let this email serve as my official interest in joining the Grand Valley Metropolitan Council as an at-large board member.

By joining, I hope to work with this dedicated group of public servants to further advance the wellbeing and growth the greater Grand Valley metropolitan area. In my role with Consumers Energy, Michigan's largest energy provider, my job is to serve local communities needs through collaboration, planning and problem solving. I hope to join this group to further align our company with the goals of the GVMC and collaborate with the members and their communities to ensure that this area remains a top place to live, work and stay.

In addition to my role and responsibilities with Consumers Energy, I believe that my experience serving most recently as director of government affairs for the Grand Rapids Chamber of Commerce would prove useful to the group. Additionally, I was also fortunate to serve in roles within federal and state government for several years prior. For your reference and for the committee, I have attached a brief bio. Please let me know if I can provide any additional information that would help further my appointment.

Thank you and I appreciate your time!

Nate Henschel

Community Affairs Manager, Kent & Montcalm Counties

4000 Clay Ave SW | Grand Rapids, Michigan 49578

C: 616-930-5137

Email: nathan.henschel@cmsenergy.com



Nate Henschel

Community Affairs Manager

Nate Henschel serves as community affairs manager in Kent & Montcalm counties for Consumers Energy, Michigan's largest energy provider. He proudly serves West Michigan, ensuring our neighbors receive the hometown service Consumers Energy aims to provide. He joined Consumers Energy in 2023.

Prior to his time at Consumers Energy, he served as director of government affairs for the Grand Rapids Chamber, where he focused on regulatory, education, tax, and workforce development issues. Nate previously was district representative and community affairs liaison for former U.S. Rep. Fred Upton, and worked in the Michigan Legislature.

He earned his undergraduate degree at the University of Michigan, double majoring in political science and communication studies.

Nate and his wife Betsey live in Grand Rapids with their two young children. As a lifelong resident, Nate spends most of his free time camping, snowboarding, enjoying Lake Michigan and quality time with family.

ITEM 7

OATH OF OFFICE

STATE OF MICHIGAN)
) ss.
COUNTY OF KENT)

I do solemnly swear that I will support the Constitution of the United States, and the Constitution of this State, and that I will faithfully perform the duties of the office of a member of the Grand Valley Metropolitan Council, according to the best of my ability, so help me God.

Subscribed and sworn to before me on _____.

Signature

Title



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ITEM 8 A

MEMORANDUM

TO: GVMC Board

FROM: Laurel Joseph, Director of Transportation Planning

DATE: Tuesday, May 23, 20223

RE: FY2023 Unified Planning Work Program (UPWP) Amendment

Staff is requesting to amend the FY2023 UPWP to add budget and work activities for a Kent County Area Mobility Study. This study will be funded through a Service Development New Technology grant awarded through MDOT's Office of Passenger Transport, which is funded with FTA Section 5304 funds and state match. The total budget for this project is \$402,500. *No additional local match is required.*

While this project was proposed by Kent County with their Mobility Task Force, MDOT requested that GVMC be the grantee administering the project. This study will aim to evaluate mobility options, needs, and solutions for folks in the region, but will be informed by and coordinate with other regional mobility planning efforts – GVMC's TDM Plan, The Rapid's Transit Master Plan, etc. – that are currently in progress, so that work is not duplicated.

Proposed changes associated with this project have been incorporated into the full FY2023 UPWP document, which is posted on the GVMC website in draft form for review at www.gvmc.org/unified-planning-work-program. Amended sections are highlighted in grey.

Both the Policy Committee and Executive Committee recommended Board approval of this amendment at their May meetings.

If you have any questions, please feel free to email me at laurel.joseph@gvmc.org or call me at 776-7610.



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ITEM 8 A Resolution

RESOLUTION TO APPROVE AN AMENDMENT TO
THE FISCAL YEAR 2023 UNIFIED PLANNING WORK PROGRAM

WHEREAS, the Grand Valley Metropolitan Council, as of January 1, 1992, is the designated Metropolitan Planning Organization (MPO) according to the provisions of title 23 of the U.S. Code, Section 135; and

WHEREAS, the continuing, cooperative, and comprehensive urban transportation planning process for the Grand Rapids urbanized area has been certified according to the requirements of 23 CFR 450.114 (c); and

WHEREAS, GVMC has requested an amendment to the FY2023 UPWP to add budget and work activities for a Kent County Area Mobility Study utilizing federal and state funding; and

WHEREAS, the local share of funding is not impacted by this amendment; and

WHEREAS, the proposed amended FY2023 UPWP continues to address all federal planning factors and Michigan Planning Program Emphasis Areas; and

WHEREAS, the Transportation Policy Committee and GVMC Executive Committee have reviewed the amended work program and corresponding budget and recommend its approval;

NOW, THEREFORE, BE IT RESOLVED that the GVMC Board approves the adoption of the amended Unified Planning Work Program for Fiscal Year 2023.

At the GVMC Board Meeting held on June 1, 2023 a motion was made by _____ supported by _____ to approve adoption of the amended FY2023 UPWP. The vote was _____ yes to _____ no. Motion _____.

Mike DeVries
Vice Chair, Grand Valley Metro Council

Date



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ITEM 8 B

MEMORANDUM

TO: GVMC Board

FROM: Laurel Joseph, Director of Transportation Planning

DATE: Tuesday, May 23, 2023

RE: Proposed FY2024 Unified Planning Work Program Activities and Budget

The FY2024 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT) will undertake. GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration and Federal Transit Administration, prior to October 1st. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO). Staff is requesting GVMC Board review and action on the draft FY2024 UPWP, so that it can be submitted to MDOT for state/federal approval. The Policy Committee and Executive Committees reviewed and recommended approval of the FY2024 UPWP at their May meetings.

The draft FY2024 UPWP document and the associated budget to complete the included tasks is available for review on the GVMC UPWP webpage: www.gvmc.org/unified-planning-work-program. The work outlined in the program addresses all the federal planning factors, emphasis areas, and performance-based planning and programming requirements. FY2024 revenues that will support the completion of this planning work total about \$2,575,000 for GVMC, \$225,000 for The Rapid, and \$90,000 for MDOT.

Federal and State Planning Emphasis Areas have largely stayed the same as last year, so additions that were made to the program in FY2023 to address those remain in FY2024.

New work items in FY2024 include the development of a Regional Safety Action Plan utilizing SS4A grant funds awarded to GVMC and staff work on supplemental safety

action planning activities using STP funds set aside for planning tasks. A task area has also been added to accommodate staff time needed to implement strategies that will come out of the Transportation Demand Management Plan, and a task under Technical Assistance was added for GVMC to assist/coordinate where appropriate on steps toward implementation of the Airport Access Study preferred projects. Additionally, staff will utilize the required 2.5% PL set-aside for Safe and Accessible Options to work with partners on regional complete streets policy/guidance/tools. Staff will also continue work on the transportation infrastructure resiliency study.

As is typical each year, staff will continue to maintain the TIP (with almost \$136 million in FY2024 projects), provide technical assistance, perform transportation demand modelling activities, collect pavement condition data, and run the regional traffic count and Clean Air Action programs. Staff will also continue to expand the nonmotorized count effort and safety educational campaign. GVMC will perform all these activities in coordination with our local, state, and federal partners.

The GVMC Transportation Program receives its local match through dues assessed to the participating member agencies. With the release of 2020 census data, dues were updated for FY2023 and will remain the same overall for FY2024. Consistent with previous years, GVMC will continue to assume responsibility for a portion of the match instead of assessing it all to members. In FY2024, GVMC will provide administrative match to cover over 36% of the program.

If you have any questions, please feel free to contact me at laurel.joseph@gvmc.org or 616-776-7610.



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ITEM 8 B Resolution

RESOLUTION TO APPROVE THE
FISCAL YEAR 2024 UNIFIED PLANNING WORK PROGRAM

WHEREAS, the Grand Valley Metropolitan Council, as of January 1, 1992, is the designated Metropolitan Planning Organization (MPO) according to the provisions of title 23 of the U.S. Code, Section 135; and

WHEREAS, the continuing, cooperative, and comprehensive urban transportation planning process for the Grand Rapids urbanized area has been certified according to the requirements of 23 CFR 450.114 (c); and

WHEREAS, the proposed FY2024 UPWP addresses all federal planning factors and Michigan Planning Program Emphasis Areas, and expands regional transportation planning services and activities; and

WHEREAS, the Transportation Policy Committee and GVMC Executive Committee have reviewed the work program and corresponding budget and recommend its approval;

NOW, THEREFORE, BE IT RESOLVED that the GVMC Board approves the adoption of the Unified Planning Work Program for Fiscal Year 2024.

At the GVMC Board Meeting held on June 1, 2023 a motion was made by _____ supported by _____ to approve adoption of the FY2024 UPWP. The vote was _____ yes to _____ no. Motion _____.

Mike DeVries
Vice Chair, Grand Valley Metro Council

Date

GRAND VALLEY METROPOLITAN COUNCIL

At a regular meeting of the Grand Valley Metropolitan Council, held on the 1st day of June 2023, at 8:30 a.m., in the Kent County Commission Chambers, Grand Rapids, Michigan.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

**RESOLUTION TO AMEND ARTICLES OF INCORPORATION
SO AS TO REMOVE THE CITY OF HASTINGS AS A PARTICIPATING LOCAL
GOVERNMENTAL UNIT**

A local governmental unit may join or withdraw from the Grand Valley Metropolitan Council (the “Metro Council”) upon satisfaction of certain requirements set forth in the Metropolitan Council Act, Act 292 of the Public Acts of Michigan of 1989, as amended (the “Act”); and

Pursuant to Articles VIII and XX, of the Articles of Incorporation, the legislative body of the City of Hastings, Barry County, Michigan, has adopted a motion stating it desires to leave the Metro Council.

THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The first paragraph of the Articles of Incorporation of the Metro Council is hereby amended so as to remove the City of Hastings, Barry County, as a participating local governmental unit.
2. This resolution amends the Articles of Incorporation only as stated above. All other provisions of the Articles of Incorporation remain in full force and effect.

3. Upon adoption of this Resolution, the above-stated amendment in the Articles of Incorporation shall be published at least once in a newspaper of general circulation within the participating counties, cities, villages, and townships of the Metro Council.

4. Upon the publication of the above-statement amendment, the amendment shall be submitted for a vote thereon by the members elected to and serving on the legislative body of each participating local governmental unit of the Metro Council.

5. Upon final adoption of the above-stated amendment, a printed copy of the amended Articles of Incorporation shall be filed with the Michigan Secretary of State, with the clerk of each county in which is located all or any part of a participating city, village, or township, and with the clerk of each participating city, village, and township, as required by Sections 9 and 11 of the Act.

Ayes: _____

Nays: _____

RESOLUTION DECLARED _____.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Grand Valley Metropolitan Council at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Executive Director

GRAND VALLEY METROPOLITAN COUNCIL
NOTICE OF ADOPTION OF AMENDMENT NO. 41
IN ARTICLES OF INCORPORATION

At a regular meeting of Grand Valley Metropolitan Council, held on June 1, 2023, 8:30 a.m., in Grand Rapids, Michigan. A quorum of the members of the Council was present.

It was moved by _____ and seconded by _____ that the Articles of Incorporation of Grand Valley Metropolitan Council be amended as follows:

**Amendment No. 41
To Remove the City of Hastings as a Member.**

1. The first paragraph of the Articles of Incorporation is hereby amended to read in its entirety as follows:

ARTICLES OF INCORPORATION
GRAND VALLEY METROPOLITAN COUNCIL

These Articles of Incorporation are adopted and executed by the incorporating units ("Units"), the City of Grand Rapids, the City of Kentwood, the City of East Grand Rapids, the City of Grandville, the City of Rockford, the City of Hudsonville, the City of Cedar Springs, Byron Township, Plainfield Township, Alpine Township, Gaines Township, Kent County, Grand Rapids Township, Algoma Township, City of Coopersville, City of Greenville, City of Ionia, City of Walker, Courtland Township, City of Wayland, Village of Middleville, Tallmadge Township, Georgetown Township, Ottawa County, Caledonia Township, Cannon Township, Allendale Township, Cascade Township, Jamestown Township, the City of Wyoming, the City of Lowell, the City of Belding, Ada Township, the Village of Sand Lake, Lowell Township, Nelson Township, the Village of Sparta, and the Village of Caledonia for the purpose of constituting a Metropolitan Council pursuant to the provisions of Act No. 292 of the Michigan Public Acts of 1989 (the "Act").

The motion to approve the above-stated Amendment No. 41 in the Articles of Incorporation of Grand Valley Metropolitan Council was thereupon adopted.

I hereby certify that the foregoing is a true and complete copy of Amendment No. 41 in the Articles of Incorporation of Grand Valley Metropolitan Council, duly voted upon and adopted at the meeting of Grand Valley Metropolitan Council held June 1, and I further certify that public notice of such meeting was given as provided by law.

These amendments in the Articles of Incorporation are published by order of Grand Valley Metropolitan Council, by the County of Kent, such county being the largest participating local unit of Grand Valley Metropolitan Council.

Date: June 1, 2023

John W. Weiss
Executive Director
Grand Valley Metropolitan Council

**RESOLUTION TO APPROVE AMENDMENT NO. 41 IN
THE ARTICLES OF INCORPORATION OF
GRAND VALLEY METROPOLITAN COUNCIL**

WHEREAS, the members of Grand Valley Metropolitan Council ("Metro Council") have by majority vote approved Amendment No. 41 (Removal of City of Hastings) in the Articles of Incorporation of Grand Valley Metropolitan Council; and

WHEREAS, the amendments have now been submitted for approval by the legislative bodies of the local governmental units that belong to Metro Council; and

WHEREAS, the _____ of the _____ of _____ has considered Amendment No. 41 in the Articles of Incorporation of Metro Council.

NOW, THEREFORE, RESOLVED:

1. Amendment No. 41 in the Articles of Incorporation of Grand Valley Metropolitan Council is hereby APPROVED.

ADOPTED this _____ day of _____, , by the _____ of the _____ of _____, by a vote of _____ members voting in favor thereof and _____ members voting against.

AMENDMENT NO. 41

To Remove the City of Hastings as a Member

1. The first paragraph of the Articles of Incorporation is hereby amended to read in its entirety as follows:

ARTICLES OF INCORPORATION GRAND VALLEY METROPOLITAN COUNCIL

These Articles of Incorporation are adopted and executed by the incorporating units ("Units"), the City of Grand Rapids, the City of Kentwood, the City of East Grand Rapids, the City of Grandville, the City of Rockford, the City of Hudsonville, the City of Cedar Springs, Byron Township, Plainfield Township, Alpine Township, Gaines Township, Kent County, Grand Rapids Township, Algoma Township, City of Coopersville, City of Greenville, City of Ionia, City of Walker, Courtland Township, City of Wayland, Village of Middleville, Tallmadge Township, Georgetown Township, Ottawa County, Caledonia Township, Cannon Township, Allendale Township, Cascade Township, Jamestown Township, the City of Wyoming, the City of Lowell, the City of Belding, Ada Township, the Village of Sand Lake, Lowell Township, Nelson Township, the Village of Sparta, and the Village of Caledonia for the purpose of constituting a Metropolitan Council pursuant to the provisions of Act No. 292 of the Michigan Public Acts of 1989 (the "Act").