



## GRAND VALLEY METROPOLITAN COUNCIL

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP  
CEDAR SPRINGS COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE  
GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • OTTAWA COUNTY  
PLAINFIELD TOWNSHIP • ROCKFORD • SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

# GVMC BOARD MEETING AGENDA

8:30 a.m.  
September 1, 2022

Kent County Commission Chambers  
300 Monroe  
Grand Rapids, MI

1. Welcome
2. Roll Call
3. Public Comment
4. Approval of Minutes – Attachment - ITEM 4
5. Oath of Office – Rod Weersing - Georgetown Twp., Betsy Artz – Kentwood – Attachment ITEM 5
6. REGIS Rebate Recommendation to Board – Attachment ITEM 6
7. Public Hearing GVMC FY2022/23 Budget Recommendation to Board – Attachment ITEM 7
  - Public Hearing Open
  - Public Hearing Close
8. Executive Committee & Officer Elections – Brian Donovan Nomination Committee Chair
9. Environmental Programs Update – Wendy Ogilvie
10. REGIS Updates – Jason Moore
11. Transportation Update - Laurel Joseph
12. Networking Updates – Gayle McCrath
13. Member Comments
14. Adjourn

# **Grand Valley Metro Council**

## **Board Meeting Minutes**

June 2, 2022

8:30 a.m.

Kent County Commission Chambers  
300 Monroe  
Grand Rapids, MI

### **1. Call to Order**

Chair Jack Poll called the meeting to order at 8:35 a.m.

#### **Members Present:**

Nora Balgoyen	At-Large Member
Thad Beard	City of Rockford
Mike Burns	City of Lowell
Mark Bennett	Tallmadge Township
Gary Carey	City of Walker
Shea Charles	East Grand Rapids
Mike DeVries	Grand Rapids Township
Brian Donovan	At-Large Member
Joshua Eggleston	City of Wayland
Lisa Haynes	GVSU
Curtis Holt	City of Wyoming
Diane Jones	Kent County
Steve Kepley	City of Kentwood
Ross Leisman	Ada Township
Dennis Luce	City of Coopersville
Steve Maas	City of Grandville
Matt McConnon	Courtland Township
Brenda McNabb-Stange	City of Hastings
Jack Poll	City of Wyoming
Megan Rydecki	At-Large
Jonathan Seyferth	Gaines Township
John Shay	Ottawa County
Al Vanderberg	Kent County
Cameron VanWyngarden	Plainfield Township
Patrick Waterman	City of Hudsonville
Mike Womack	City of Cedar Springs

**Members Absent:**

Rick Baker	At-Large Member
Mandy Bolter	Kent County
Robyn Britton	Nelson Township
Deb Diepenhorst	Cannon Township
Adam Elenbaas	Allendale Township
Shay Gallagher	Village of Sparta
Precia Garland	City of Ionia
Kevin Green	Algoma Township
Jerry Hale	Lowell Township
Bryan Harrison	Caledonia Township
Jim Holtvluwer	Ottawa County
Ryan Kidd	Georgetown Twp.
Grace Lesperance	Cascade Twp.
Greg Madura	Alpine Township
John Niemela	City of Belding
Jeff Thornton	Village of Caledonia
Amos Tillema	Byron Township
Laurie Van Haitsma	Jamestown Township
Mike Verhulst	City of Grand Rapids
Mark Washington	City of Grand Rapids
Lynce Wells	City of Grand Rapids
Open	City of Greenville
Open	Village of Sand Lake
Open	Village of Middleville

**2. Quorum Call**

- a. Chair stated a quorum was present.

**3. Approval of Minutes**

- a. **MOTION – To Approve the February Minutes. MOVE – Maas. SUPPORT – Donovan. MOTION CARRIED.**

**4. Oath of Office – Jonathan Seyferth, Gaines Twp**

- a. The Oath of Office was administered to Jonathan Seyferth, Township Manager of Gaines Township. Jonathan stated he was happy to be back on the GVMC Board again and working with everyone.

**5. Resolution on New Board Seats**

- a. Per the new 2020 census data, Kentwood and Georgetown Township now have populations of over 50,000 and are allotted, per the Articles of Incorporation, another Board seat each.

**RESOLUTION TO ADD ADDITIONAL SEATS ON GVMC BOARD OF DIRECTORS TO  
GEORGETOWN TOWNSHIP AND THE CITY OF KENTWOOD**

**June 2, 2022**

WHEREAS, the Grand Valley Metropolitan Council (GVMC) was organized as a Council of Governments in 1990; and  
WHEREAS, GVMC now has 39 member communities from West Michigan including cities, villages, townships and counties; and  
WHEREAS, the Articles of Incorporation states in Article VIII Section A that units representing a population of over 50,000 and less than 100,000 may appoint up to two (2) Members of the Council; and

WHEREAS, per the 2020 Census, Georgetown Township's population increased to 54,091 and the City of Kentwood's population increased to 54,304;

THEREFORE, LET IT BE RESOLVED that Georgetown Township and the City of Kentwood will each be allotted one additional seat on the Grand Valley Metropolitan Council Board of Directors (for a total of 2) due to their increased population from the 2010 Census.

**MOTION - To Approve the Resolution to Add Seats to the Board for Kentwood and Georgetown Twp. per the 2020 Census. MOVE - Vanderberg. SUPPORT - Maas.  
MOTION CARRIED.**

**6. Census Data Equity Adjustment**

- a. With each decennial U.S. population census, the GVMC Dues, Board Seats, and Weighted Voting are adjusted. Because the data from the 2020 census was late in arriving, the tabulations are happening a year later than usual. The 2020 census resulted in the following changes:

**GVMC 2022 VOTING ALLOCATION**

Member	2010	2010 - 2021	2022-2030	Difference	Board Seats	Weighted Votes	%of total		
	Population	GVMC Admin. Dues Population X .27	2020 Population					GVMC Admin. Dues Population X .27	
Algoma	9,932	\$2,682	12,055	\$3,255	\$573	3.25	1	4	1.28%
Ada	13,142	\$3,548	14,388	\$3,885	\$336	3.88	1	4	1.28%
Allendale	20,708	\$5,591	26,582	\$7,177	\$1,586	7.18	1	8	2.56%
Alpine	13,336	\$3,601	14,079	\$3,801	\$201	3.80	1	4	1.28%
Belding	5,757	\$1,554	5,938	\$1,603	\$49	1.60	1	2	0.64%
Byron	20,317	\$5,486	26,927	\$7,270	\$1,785	7.27	1	8	2.56%
Caledonia Twp	12,332	\$3,330	15,811	\$4,269	\$939	4.27	1	5	1.60%
Village of Caledonia	1,511	\$408	1,622	\$438	\$30	0.44	1	1	0.32%
Cannon	13,336	\$3,601	14,379	\$3,882	\$282	3.88	1	4	1.28%
Cascade	17,134	\$4,626	19,667	\$5,310	\$684	5.31	1	6	1.92%
Cedar Springs	3,509	\$947	3,627	\$979	\$32	0.98	1	1	0.32%
Coopersville	4,275	\$1,154	4,828	\$1,304	\$149	1.30	1	2	0.64%
Courtland	7,678	\$2,073	9,005	\$2,431	\$358	2.43	1	3	0.96%
East GR	10,694	\$2,887	11,371	\$3,070	\$183	3.07	1	4	1.28%
Gaines	25,146	\$6,789	28,812	\$7,779	\$990	7.78	1	8	2.56%
Georgetown	46,985	\$12,686	54,091	\$14,605	\$1,919	14.60	2	15	4.81%
Grand Rapids	188,040	\$50,771	198,917	\$53,708	\$2,937	53.71	3	54	17.31%
GR Township	16,661	\$4,498	18,905	\$5,104	\$606	5.10	1	6	1.92%
Grandville	15,378	\$4,152	16,083	\$4,342	\$190	4.34	1	5	1.60%
Greenville	8,481	\$2,290	8,816	\$2,380	\$90	2.38	1	3	0.96%
Hastings	7,350	\$1,985	7,514	\$2,029	\$44	2.03	1	3	0.96%
Hudsonville	7,116	\$1,921	7,629	\$2,060	\$139	2.06	1	3	0.96%
Ionia	11,394	\$3,076	13,378	\$3,612	\$536	3.61	1	4	1.28%
Jamestown	7,034	\$1,899	9,630	\$2,600	\$701	2.60	1	3	0.96%
Kentwood	48,707	\$13,151	54,304	\$14,662	\$1,511	14.66	2	15	4.81%
Lowell	3,783	\$1,021	4,142	\$1,118	\$97	1.12	1	2	0.64%
Lowell Township	5,949	\$1,606	6,276	\$1,695	\$88	1.69	1	2	0.64%
Middleville	3,319	\$896	4,295	\$1,160	\$264	1.16	1	2	0.64%
Nelson Township	4,264	\$1,151	4,895	\$1,322	\$170	1.32	1	2	0.64%
Plainfield	30,952	\$8,357	33,535	\$9,054	\$697	9.05	1	10	3.21%
Rockford	5,719	\$1,544	6,142	\$1,658	\$114	1.66	1	2	0.64%
Sand Lake	500	\$135	522	\$141	\$6	0.14	1	1	0.32%
Village of Sparta	4,140	\$1,118	4,244	\$1,146	\$28	1.15	1	2	0.64%
Tallmadge	7,575	\$2,045	8,802	\$2,377	\$331	2.38	1	3	0.96%
Walker	23,537	\$6,355	25,132	\$6,786	\$431	6.79	1	7	2.24%
Wyoming	72,125	\$19,474	76,501	\$20,655	\$1,182	20.66	2	21	6.73%
Wayland	4,079	\$1,101	4,435	\$1,197	\$96	1.20	1	2	0.64%
Subtotal	701,895	\$189,512	777,279	\$209,865	\$20,354		42	231	
Ottawa County	89,418 at .11	\$9,836	111,562	\$12,272	\$2,436		2	10	3.21%
Kent County	602,622 per capita	\$66,288	657,974	\$72,377	\$6,089		3	67	21.47%
GVSU		\$5,000		\$5,000					
Total Administrative Dues		\$270,636		\$299,514	\$28,878				
At Large - Nora Balgoyen							1	1	0.32%
At Large - Rick Baker							1	1	0.32%
At Large - Megan Rydecki							1	1	0.32%
At Large - Brian Donovan							1	1	0.32%
Total	39 Member Communities, 4 At-Large						51 Seats	312	100.00%

Note: Dues allocated on basis of 1 vote per \$1,000 or portion thereof dues paid 05/24/22

These changes will be effective October 1, 2022.

## **7. Announcement of Executive Committee & Officer Elections**

- a. Brian Donovan reported that nominations for Executive Committee and Officer positions are open. Those interested in applying should fill out the application form included in the Board packet and return it to Brian Donovan by August 1, 2022. Applications will be reviewed by the Nomination Committee (Megan Rydeki, Brian Donovan, Al Vanderberg) and recommendations will be passed along to the Executive Committee and Board for consideration in September.

## **8. Transportation**

### **a. 2023-26 Transportation Improvement Program (TIP)**

On behalf of all jurisdictions with projects programmed in the FY2023-2026 TIP, staff is requesting the recommendation for approval of the FY2023-2026 Transportation Improvement Program (TIP) document by the Executive Committee in order to move forward with all necessary approvals by the Grand Valley Metro Council (GVMC) Board, the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The document is located on GVMC's website at [www.gvmc.org/tip](http://www.gvmc.org/tip).

The process to develop this document began in summer 2021. Upon completion of the deficiencies analysis and call for projects, the Transportation Programming Study Group (TPSG) and Rural Subcommittees began meeting in November 2021 and began programming projects for the FY2023-2026 TIP. The result of that programming effort is reflected in the attached preliminarily approved FY2023-2026 TIP list of projects – which includes local, MDOT, and transit projects – as well as an illustrative list of projects. This list of preliminarily approved projects was used for consultation, public involvement, environmental justice review, and the air quality conformity analysis. The details of these processes and their outcomes are documented in the TIP document.

Based on work type and other guidelines, projects were either placed in a General Program Account (GPA) grouping (e.g. road resurfacing, bridge, transit capital, etc.) or included as an individual line item (e.g. reconstruction projects, major widening, etc.). The resulting 2023-2026 GPA thresholds are also included in this packet for review. GVMC will take comments on the entire FY2023-2026 TIP document through June 2, 2022.

GVMC is the designated Metropolitan Planning Organization (MPO) for the Grand Rapids metro area and is responsible for the development of the TIP, which is required by both FTA and FHWA.

It is the finding by GVMC that the transportation planning process implemented to develop the Metropolitan Transportation Plan (MTP) and the TIP is certified in accordance with the requirements of US Code 23 CFR 450 and that the FY2023-2026 TIP is consistent with the GVMC 2045 Metropolitan Transportation Plan and conforms to the State Implementation Plan (SIP) for air quality.

The current FY2020-2023 TIP remains in effect until the FY 2023-2026 TIP is approved by MDOT and the Governor, and has been found to conform to the SIP by FHWA and FTA.

**RESOLUTION RECOMMENDING APPROVAL OF  
FY2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

WHEREAS, the Grand Valley Metropolitan Council, as of January 1, 1992, is the designated Metropolitan Planning Organization (MPO) according to the provisions of title 23 of the U.S. Code, Section 135; and

WHEREAS, the continuing, cooperative, and comprehensive urban transportation planning process for the Grand Rapids urbanized area has been certified according to the requirements of 23 CFR 450.114 (c); and

WHEREAS, the proposed FY2023-2026 TIP has been developed to addresses all federal requirements listed in 23 CFR 450; and

WHEREAS, GVMC member jurisdictions have been involved in the process since summer 2021 when the deficiencies analysis began; and

WHEREAS, the FY2023-2026 TIP project list was cooperatively developed using GVMC's performance-based planning and programming processes; and

WHEREAS, the FY2023-2026 TIP project list is fiscally constrained to resources expected to be available from federal, state, and local revenue totaling over \$513 Million over four years; and

WHEREAS, the FY2023-2026 TIP went through stakeholder consultation, environmental justice analysis, air quality conformity, and several rounds of public involvement; and

WHEREAS, GVMC has received 8 public comments (to date) from emails, web inquiries, and phone calls and hosted a hybrid in-person/virtual open house at Rapid Central Station on March 30, 2022 which was attended by 5 members of the public in person and 7 members of the public virtually in addition to staff members from GVMC, MDOT, ITP, and KCRC.

WHEREAS, the Transportation Policy and Technical Committees have reviewed the FY2023-2026 TIP and recommend its approval;

NOW, THEREFORE, BE IT RESOLVED that the GVMC Board recommends adoption of the FY2023-2026 Transportation Improvement Program.

**MOTION - To Approve the Resolution for the 2023-26 Transportation Improvement Program (TIP). MOVE - Vanderberg. SUPPORT - DeVries. MOTION CARRIED.**

**b. 2023 - Unified Planning Work Program**

The FY2023 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT) will undertake. GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration and Federal Transit Administration, prior to October 1st. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO). Staff is requesting Executive Committee review and action on the draft FY2023 UPWP, so that it can go before the GVMC Board for final action at their June 2<sup>nd</sup> meeting.

The draft FY2023 UPWP document and the associated budget to complete the included tasks is available for review on the GVMC UPWP webpage: [www.gvmc.org/unified-planning-work-program](http://www.gvmc.org/unified-planning-work-program). The work outlined in the program addresses all the federal planning factors, emphasis areas, and performance-based planning and programming requirements.

This year FHWA and FTA developed new planning emphasis areas (PEAs) that need to be addressed in MPO work programs. These include activities related to climate change, equity, complete streets, public involvement, coordination with the Department of Defense and Federal Land Management agencies, planning and environmental linkages, and transportation planning data. Many of these activities were easily incorporated into the standard work tasks GVMC staff undertake each year (if not previously addressed), but staff will also perform a study related to transportation infrastructure resiliency as part of the effort to address these PEAs. Staff will also begin the process of updating the MTP and continue the work begun in FY2022 on the Airport Access Study, and the Regional Transportation Demand Management Plan. As is typical each year, staff will continue to maintain the TIP, provide technical assistance, collect pavement condition data, and run the regional traffic count and Clean Air Action programs. Staff will also continue to expand the nonmotorized count effort and safety educational campaign. GVMC will perform all these activities in coordination with our local, state, and federal partners.

The GVMC Transportation Program receives its local match through dues assessed to the participating member agencies. While dues have remained the same the last many years, the release of 2020 census data required population numbers to be updated for all jurisdictions. These updates have shifted population proportions, with some jurisdictions growing more than others, and as a result dues will be adjusted for FY2023 to reflect these changes. However, this year (as was done in previous years when dues remained the same though funding and programs expanded) GVMC will still assume an administrative match, taking responsibility for 30% of the local match required and assessing the other 70% through the dues formula (which includes factors related to population, federal aid lane miles and planning/operations match ratios according to anticipated resource needs). This means that while \$378,992 is required to match the federal funds in the FY2023 UPWP, GVMC will assume responsibility for \$113,698 of that amount. Below are the anticipated dues for FY2023. As has been the case in the past, it is our hope that the total amount of dues will not need to be adjusted again for several years.

<b>Member Agency</b>	<b>FY2023 Dues</b>
<b>KCRC urban</b>	\$37,016
<b>KCRC rural</b>	\$14,531
<b>Ada Twp</b>	\$3,222
<b>Algoma Twp</b>	\$2,700
<b>Alpine Twp</b>	\$3,153
<b>Byron Twp</b>	\$6,031
<b>Caledonia Twp</b>	\$3,541
<b>Cannon Twp</b>	\$3,220
<b>Cascade Twp</b>	\$4,405



<b>Courtland Twp</b>	\$2,017
<b>Gaines Twp</b>	\$6,453
<b>Grand Rapids Twp</b>	\$4,234
<b>Plainfield Twp</b>	\$7,510
<b>Lowell Twp</b>	\$1,406
<b>Nelson Twp</b>	\$1,096
<b>OCRC Urban</b>	\$12,679
<b>OCRC Rural</b>	\$1,328
<b>Allendale Twp</b>	\$5,953
<b>Georgetown Twp</b>	\$12,114
<b>Jamestown Twp</b>	\$2,157
<b>Tallmadge Twp</b>	\$1,971
<b>Cedar Springs</b>	\$910
<b>Caledonia</b>	\$391
<b>East Grand Rapids</b>	\$2,764
<b>Grand Rapids</b>	\$49,416
<b>Grandville</b>	\$4,724
<b>Hudsonville</b>	\$2,097
<b>Kentwood</b>	\$14,481
<b>Lowell</b>	\$1,167
<b>Rockford</b>	\$1,741
<b>Sand Lake Village</b>	\$184
<b>Sparta Village</b>	\$1,067
<b>Walker</b>	\$6,783
<b>Wyoming</b>	\$20,297
<b>ITP</b>	\$15,950
<b>Gerald R. Ford Airport</b>	\$1,650
<b>Kent County</b>	\$3,276
<b>Ottawa County</b>	\$1,657
<b>TOTAL</b>	\$265,294

**RESOLUTION TO APPROVE THE  
FISCAL YEAR 2023 UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Grand Valley Metropolitan Council, as of January 1, 1992, is the designated Metropolitan Planning Organization (MPO) according to the provisions of title 23 of the U.S. Code, Section 135; and

WHEREAS, the continuing, cooperative, and comprehensive urban transportation planning process for the Grand Rapids urbanized area has been certified according to the requirements of 23 CFR 450.114 (c); and

WHEREAS, the proposed FY2023 UPWP addresses all federal planning factors and Michigan Planning Program Emphasis Areas; and

WHEREAS, the Transportation Policy Committee and GVMC Executive Committee have reviewed the work program and corresponding budget and recommend its approval;

NOW, THEREFORE, BE IT RESOLVED that the GVMC Board approves the adoption of the Unified Planning Work Program for Fiscal Year 2023.

**MOTION - To Approve the Resolution to Approve the 2023 Unified Planning Work Program. MOVE - Holt. SUPPORT - VanWyngharden. MOTION CARRIED.**

**c. Amendment to 2022 UPWP for ITP**

ITP-The Rapid is requesting to amend the FY2022 UPWP to add budget and work activities for a Transit Technology Strategic Plan and a Fleet Transition Plan. These new project will utilize FTA Section 5307 funds and state match.

Attached is a memo and summary from ITP. These proposed changes have been incorporated into the full FY2022 UPWP document, which is posted on the GVMC website in draft form for review at [www.gvmc.org/unified-planning-work-program](http://www.gvmc.org/unified-planning-work-program). Amended sections are highlighted in grey.

If the Executive Committee recommends approval of these amendments, the amended draft will go before the GVMC Board for final approval.

ITP Letter:

Please find attached an amendment to the Unified Planning Work Program (UPWP) for Fiscal Year 2022. ITP is requesting to add Transit Technology Strategic Plan with a federal share of \$120,000 and a state share of \$30,000 and Fleet Transition Plan with a federal share of \$120,000 and a state share of \$30,000.

Please let me know if you have any questions or require additional information. Sincerely, Kevin Wesselink, Director of Procurement and Capital Planning

**Proposed Amendment to the FY 2022 Unified Planning Work Program Projects**

Description	Total Costs
Section 5307	
Transit Technology Strategic Plan	\$150,000
Fleet Transition Plan	\$150,000
<b>Total</b>	<b>\$300,000</b>

## Transit Technology Strategic Plan

### Objective

The Rapid is looking to partner with a transit technology consultant to attain technical support on new customer facing technologies and Intelligent Transportation System (ITS) options and to assist in development of a long-range transit technology strategic plan, as well as developing the necessary materials for bid solicitation and support for implementation. Goals for this process are to identify new technology solutions that can improve operational efficiency, cost effectiveness, security, safety, marketing, and overall customer experience.

Areas of interest for this study and long-range technology plan include bus technology, bus platforms and terminals, websites, apps, and other methods of customer interaction that can help improve The Rapid's customer communication and experience.

### Procedures and Tasks

- Conduct a study of new and existing technology solutions that enhance or improve services for The Rapid's public facing areas. These systems include passenger facing information systems, fare collection, bus signal priority technology and Advanced Driver Assistance Systems (ADAS).
- Conduct a peer review study to determine what systems other transit agencies are implementing and lessons learned from those agencies.
- Conduct stakeholder outreach to get feedback on technology solutions. Stakeholders include customers, the general public and Rapid staff. Outreach activities could include surveys, focus groups and public meetings.
- Study the transit technology industry to determine what options are currently available and how they could be applied to the Rapid.
- Develop a long-range technology and ITS proposed strategy for development of these systems.
- Develop specification and scope or work materials for these selected solutions.
- Create list of possible bidders for each selected project to be utilized by The Rapid in subsequent procurements.

### Deliverables

- The development of a long-range customer facing technology plan and recommended solutions to The Rapid.

Budget: Funding Agency		Performing Agency ITP/The Rapid	
Federal	\$ 120,000	Contractual	\$ 125,000
MDOT-Match	\$ 30,000	Direct	\$ 25,000
Total	\$ 150,000	Total	\$ 150,000

## Fleet Transition Plan

### Objective

The objective is to develop a comprehensive Zero-Emission Bus (ZEB) Transition Plan that supports The Rapid's efforts to a long-term fleet management plan that include zero-emission buses. The Rapid will use technical assistance and expertise from a third-party consultant to build upon and enhance the existing Zero-Emissions Bus Transition Plan. Areas of study will include evaluation of current zero emission bus technology and how it would perform in The Rapid's environment, selection of what specific zero emission bus technologies are best suited to The Rapid, facility and workforce development needs, and what fueling/charging solutions The Rapid should use. Evaluation and research will provide Rapid staff strategies and detailed plans to improve decision making and practices for planning, implementing and operating ZEBs long term.

### Procedures and Tasks

- Review The Rapid's existing Zero-Emission Bus Transition Plan and conditions of The Rapid's services.
  - Conduct a peer review study to determine what systems other transit agencies are implementing and lessons learned from those agencies.
  - Study the current state of Zero Emission Bus technologies and how they could be applied to the Rapid.
  - Based on this research, select a ZEB mode(s) moving forward and the best fueling/charging methods for implementing this solution.
  - Create a detailed implementation plan for The Rapid's transition to a ZEB fleet. This will include vehicle and fueling system specifications, workforce development needs, and any modifications that need to be made to existing facilities.
  - Develop specification and scope or work materials for these selected solutions.
  - Update The Rapid's Zero-Emission Bus Transition Plan based on the findings of this study
- ### Deliverables
- An updated Zero-Emission Bus Transition Plan, including detailed implementation strategies recommendations and support for long term succession of a transition to a zero-emissions Fleet.

Budget: Funding Agency		Performing Agency ITP/The Rapid	
Federal	\$ 120,000	Contractual	\$ 125,000
MDOT-Match	\$ 30,000	Direct	\$ 25,000
Total	\$ 150,000	Total	\$ 150,000

**RESOLUTION RECOMMENDING APPROVAL OF AN AMENDMENT TO  
THE FISCAL YEAR 2022 UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Grand Valley Metropolitan Council, as of January 1, 1992, is the designated Metropolitan Planning Organization (MPO) according to the provisions of title 23 of the U.S. Code, Section 135; and

WHEREAS, the continuing, cooperative, and comprehensive urban transportation planning process for the Grand Rapids urbanized area has been certified according to the requirements of 23 CFR 450.114 (c); and

WHEREAS, ITP-The Rapid has requested an amendment to the FY2022 UPWP to add budget and work activities for a Transit Technology Strategic Plan and a Fleet Transition Plan; and

WHEREAS, the proposed amended FY2022 UPWP continues to address all federal planning factors and Michigan Planning Program Emphasis Areas; and

WHEREAS, the Transportation Policy Committee has reviewed the amended work program and corresponding budget and recommend its approval;

**MOTION – To Approve the Resolution to Amend the 2022 UPWP for ITP. MOVE – Cary. SUPPORT – MAAS. MOTION CARRIED.**

**d. New Pavement Management Vehicle**

John Weiss reported on the Pavement Management Program and state the new vehicle has arrived. Everyone was invited to view it as they leave.

**9. Other**

- a. There will be a GVMC / ITC Whitecaps Ballpark event on July 13, generously sponsored by ITC. Those wishing to attend should contact Gayle McCrath.
- b. Environmental - Annual Report Distribution  
Wendy Ogilvie distributed the LGROW Annual Report and updated the group on Environmental Programs activities.

**10. Adjourn – 9:15 a.m.**

**OATH OF OFFICE**

**ITEM 5**

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF KENT         )

I do solemnly swear that I will support the Constitution of the United States, and the Constitution of this State, and that I will faithfully perform the duties of the office of a member of the Grand Valley Metropolitan Council, according to the best of my ability, so help me God.

\_\_\_\_\_

Subscribed and sworn to before me on \_\_\_\_\_.

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

## A Resolution to Authorize a Rebate to REGIS Members

Whereas, in 2015 REGIS, an agency of Grand Valley Metro Council reorganized. With a hardware refresh/upgrade to replace aging equipment completed in FY 2020-21 and software upgrade currently in progress in FY 2021-22 per the REGIS Capital Improvement and Software Master Plans and

Whereas, during the reorganization in 2015 virtually all elements of REGIS including its operations, hardware and software, service model, processes, internal staffing organization, customer service and relationship to GVMC have been reorganized, and

Whereas, the results of the reorganization have impacted both revenue and expenses for REGIS in a positive manner, and

Whereas, previously. REGIS members have received rebates of \$100,000 in 2017, \$150,000 in 2018, \$150,000 in 2019, \$150,000 in 2020, and 100,000 in 2021. A total of \$650,000 in 5 years.

Whereas, REGIS has been fully integrated into other GVMC programs allowing for the participation and assistance in state-wide and regional initiatives.

Whereas, on June 30th, 2022, GVMC staff recommended to the REGIS Executive Board of Directors a one-time rebate of REGIS Member Dues, and

Whereas, the REGIS Executive Board of Directors unanimously approved making that recommendation to the REGIS Board of Directors, and

Now therefore be it resolved that the REGIS Board of Directors recommends to the GVMC Board of Directors a one-time rebate to current REGIS members on July 27<sup>th</sup>, 2022.

Now therefore be it resolved that the GVMC Board of Directors authorizes a one-time rebate to current REGIS members on this day September 1st, 2022.

Be it further resolved that the rebate will be a cumulative \$100,000 with each community receiving a share equal to the percentage of the total dues, the rebate amounts will be:

Ada Township	\$4,091.65
Alpine Township	\$3,191.68
Byron Township	\$6,498.28
Cascade Charter Township	\$5,554.73
City of Cedar Springs	\$852.86
City of East Grand Rapids	\$3,037.39
City of Grandville	\$4,273.85
City of Hudsonville	\$1,938.67

City of Kentwood	\$12,637.41
City of Lowell	\$1,107.21
City of Rockford	\$1,708.83
City of Walker	\$6,271.39
City of Wyoming	\$18,827.61
Gaines Charter Township	\$6,319.21
Grand Rapids Charter Township	\$5,063.83
Interurban Transit Partnership (The Rapid)	\$1,622.45
KCRC	\$6,535.79
Plainfield Charter Township	\$9,279.23
Sparta Village	\$1,187.92
<b><u>Total Rebate:</u></b>	<b><u>\$100,000</u></b>

Finally, GVMC and REGIS Board Members are asked to report this decision to their full township, city, village or county board.





**GRAND VALLEY METROPOLITAN COUNCIL**

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CALEDONIA • CANNON TOWNSHIP • CASCADE TOWNSHIP  
 CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE  
 HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • NELSON TOWNSHIP • OTTAWA COUNTY • PLAINFIELD TOWNSHIP  
 ROCKFORD • SPARTA • SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

Budget Resolution for Fiscal 2022-2023

Whereas, the Grand Valley Metropolitan Council (GVMC) was organized as a Council of Governments in 1990; and

Whereas, GVMC now has 39 members from West Michigan including cities, villages, townships and counties: and

Whereas, the budgetary process at GVMC is highly transparent and began in April and has had involvement by approximately 75 members or representatives of GVMC members; and

Whereas, GVMC has added many new programs and initiatives in the past few years; and

Whereas, GVMC has completed reorganization of its operations and a fiscal transformation; and

Whereas, GVMC has reached fiscal sustainability through increased revenue and dramatically reduced expenses and through staff reductions, privatization, program expansion, and reorganization we are able to adopt this balanced budget, and

Whereas, GVMC budgets on a functional level not a line item basis; and

Whereas, The Transportation Policy Committee, REGIS Executive Committee, REGIS Board of Directors and GVMC Executive Committee have reviewed and recommend the budget,

Now Therefore be it Resolved, that the Board of Directors of GVMC hereby adopts the Budget for Fiscal 2022-2023.

Be It Further Resolved that our functional budgets are as follows:

	<u>Revenue</u>	<u>Expenses</u>
General Fund	\$2,467,045.00	\$1,962,473.50
REGIS Fund	\$774,153.00	\$765,576.80
REGIS Capital	\$250.00	\$0.00
Environmental Programs	\$840,071.00	\$763,812.50
Infrastructure Asset Mgmt.	\$350,000	\$350,000

At the Regular Board of Directors Meeting held on September 1, 2022 a motion was made by \_\_\_\_\_ supported by \_\_\_\_\_ to adopt this Budget Resolution for Fiscal Year 2022-2023. The vote was \_\_\_\_\_ yes to \_\_\_\_\_ no. Motion Adopted.

\_\_\_\_\_  
 Jack Poll  
 Chair, Grand Valley Metropolitan Council

\_\_\_\_\_  
 Date

**TO: Grand Valley Metropolitan Council**

**FROM: John Weiss, Executive Director**

**DATE: July 25, 2022**

**RE: FY 2022-2023 Budget Message and Budget Resolution**

Below you will find the details of the FY 2022-2023 Budget for all programs at GVMC. This budget reflects the mandatory equity adjustments of parcel count and/or census data outlined in our founding documents. These were delayed one year due to late arrival of census information. These adjustments have been shown to all our boards and executive committees at prior meetings.

Most importantly, the Grand Valley Metro Council continues to be in a very strong financial, programmatic, and budgetary position. We continue to be involved in many issues, have developed additional collaboration initiatives, and expanded those that already exist. We are continuing to bring in grants, fees for services and non-dues related revenues and have the highest level of public awareness and regional and state-wide leadership since our founding in 1990. Because we have reached fiscal sustainability through increased revenue and dramatically reduced expenses through staff reductions, privatization, program expansion, and reorganization we are able to present this balanced budget.

Attached for your review and consideration is the GVMC budget for Fiscal Year 2022-2023. The budget utilizes revenues from GVMC general fund dues, transportation allocations, and project-specific grants to fund the activities of the Council's Strategic Initiatives, Transportation, Environmental, Infrastructure Asset Management and REGIS through September 30, 2023. The GVMC Budget is adopted at the function level, not on a line-item basis.

The GVMC Executive Committee, and the REGIS Executive Committee and Board have reviewed this budget and recommend it to the GVMC Board of Directors. In addition, the GVMC Board has already adopted the Transportation/Unified Work Program at our May 2022 meeting. This approval comprises the majority of our General Fund Budget and was recommended by the Transportation and Executive Committees prior to our May approval.

This year we are once again using a very transparent approach to our budget with approximately 75 of our members actively involved in development process for the budget. We have also allowed for necessary review and consideration by the Board of Directors. If you have any questions, please feel free to contact me or Chris Brown.

### **Key Budget Highlights for 2022-2023**

- Because of the COVID-19 Pandemic delayed our plans to assist our region's communities in the implementation of Infrastructure Asset Management we will re-engage our efforts in their infrastructure asset management. Revenues for this program were awarded through our leadership in the 21<sup>st</sup> Century Infrastructure Pilot in 2018 and as the Michigan Infrastructure Council continues its work, this budget item will be used to assist local communities to develop or continue or expand their asset management Programs.

- GVMC has completed its fiscal transformation, and this is a balanced budget that continues expansion of our programs and services to our members. We have achieved financial stabilization, budget control, and fiscal sustainability.
- As our programs continue to grow and we have sought and received substantial non-dues related revenues through program and service expansion and calculated program growth. Our growth is funded through grants and fees for service.
- The Transportation Department will continue and complete the two regional planning studies that began in FY2022: development of a regional transportation demand management plan and the airport access study. Additionally, the department will assess transportation infrastructure resiliency in our region as part of the effort to address new federal planning emphasis areas.
- The Transportation Department will also work on updating the Metropolitan Transportation Plan (MTP) in collaboration with our members, stakeholders, and the public, planning for a horizon year of 2050.
- The Asset Management pavement data collection vehicle has been fully replaced with new updated technology and additional capabilities to provide greater value to our member communities and allow for additional contracting and fee-for-service opportunities. It has signage recognizing "GVMC ASSET MANAGEMENT TEAM".
- In 2015 during the REGIS reorganization a complete renovation of the REGIS system was completed. This renovation brought back confidence and stability in the system. REGIS has now gone 7 years with no unplanned downtime. A major goal was also achieved to develop a hardware capital improvement plan and software master plan. These plans call for regular hardware and software upgrades and this budget provides savings for planned future upgrades.
- REGIS has been assisting many of its members with the redistricting process that is required with the release of the new 2020 Census figures. After the release of the Census data in August 2021 communities were given an April 2022 deadline to submit and update voting district maps to the State. REGIS was able to assist many of its members with the analysis process, updating maps and submitting the data.
- Another popular tool in REGIS is an online map called the utility finder, which is for REGIS members only and is password protected. Public Works and Engineering, Planners etc. are provided with one location to call up information on stormwater, sanitary sewer, drinking water, and other infrastructure assets. This tool has had over 1,200 web site hits so far this FY (October 1,2021 to July 18,2022). It is an invaluable tool for staff to quickly pull information while in the office or out in the field.
- Over the past 5 fiscal years REGIS has rebated to its members a total of **\$650,000**. These rebates occurred with no increase in dues and saved each of our members about 20% of their total dues. We have a resolution on the September 1, 2022, agenda to authorize another **\$100,000** rebate increasing the total to **\$750,000 in 6 years**.
- In 2017, the REGIS Board of Directors and GVMC Board of Directors implemented an equity- based cost structure based on fixed multipliers for population and parcel counts. This policy requires recalculations every 2 years for parcels and 10 years (with the census) for population. This budget reflects Kent & Ottawa County Equalization Report 2021 real parcel count data, which is required by the policy. Census data is also updated and has been approved by the REGIS Board. This budget utilizes the most recent information available.

- In 2017, GVMC was awarded \$8,000,000 in USDA Regional Conservation Partnership Program funding to restore habitat as part of the Grand River Restoration project and reduce erosion and sedimentation in the upstream watersheds of Indian Mill Creek and Rogue River. The grant was extended until June 30, 2023, by which time all funding must be obligated for the project.
- Work is continuing for existing grants and several new grants that were awarded to GVMC Environmental Programs Department this past year:
  - Rainscaping implementation on residential and business properties
  - Volunteer Monitoring in the Rogue River Watershed
  - Lower Grand River Water Trail
  - EPA Equitable Resilience Building Tool
  - West Michigan Coastal Corridor Study
  - EPA Advance with Transportation Department
- We continue to support Grand Rapids Whitewater and the Grand River Restoration project by providing project management assistance and applying for and securing grant funding. Our contract with GRWW for the 2022-2023 budget year is \$16,000.
- GVMC continues to work with communities through the NPDES Municipal Separate Storm Sewer System (MS4) permits. New permit applications for the 24 entities in the program will be due in 2023.
- New programs launched this past year include Community Science & Service, Episcopal Diocese Eastern Michigan resource mapping, Urban Waters Federal Partnership Ambassador, and Forests to Faucets.

This budget reflects the continuing integration of all GVMC programs and operations with multiple collaborations, cost sharing and program efforts occurring between departments. This has resulted in program expansion and improved operational efficiencies.

**The Budget Calendar is as follows:** (Approximately 80 people have been involved in this process).

This year the process is changed slightly to allow for concurrent review of the budget by the REGIS and GVMC Executive Committees and Boards.

- April 20-Transportation Policy Committee Reviewed the Budget and recommended approval by the GVMC Board of Directors.
- May 2 ,-The Unified Work Program (Transportation Budget) was adopted by the GVMC Board
- June 30-REGIS Executive Committee recommends adoption of the 2021-2022 Budget.
- July 27-REGIS Board of Directors reviews the Budget and recommends approval
- August 18-GVMC Executive Committee Reviews and recommends approval.
- August 18- After Review by the Executive Committees and Boards, the budget is distributed to Board Members and posted on GVMC website.
- September 1- GVMC Board Meeting with public hearing and adoption of the budget
- October 1- Beginning of the new fiscal year.

### **What is GVMC?**

The Grand Valley Metro Council (GVMC) is a regional organization dedicated to promoting cooperation and coordination among local governments in the West Michigan area. Created in 1990, its membership now includes 39 local governments, representing nearly 750,000 people. Our mission is to advance the current and future well-being of our metropolitan area by bringing

together public and private sectors to cooperatively advocate, plan for, and coordinate the provision of services and investments which have environmental, economic and social impact.

Included within GVMC are, Administration and Operations and the area Transportation Metropolitan Planning Organization with revenues of **\$2,467,045.00** and operating expenses of **\$1,962,473.50**. Our REGIS (Regional Geographic Information System) serves 19 governmental units with revenues of **\$774,153.00** and expenses of **\$765,576.80**. REGIS also includes a fixed savings account of approximately **\$154,000** known as REGIS Capital Equipment. For this account, we anticipate **\$250** in revenue from interest and no expenses as this is a savings year for future upgrades. Finally, GVMC Environmental Programs has proposed revenues of **\$840,071.00** and operating expenses of **\$763,812.50**.

## **INFRASTRUCTURE ASSET MANAGEMENT**

In 2018, GVMC took the lead role as grant recipient and West Michigan chair the 21<sup>st</sup> Century Infrastructure Pilot. This pilot includes a 13 county West Michigan area with a population of over 1.5 million residents. The area covers an area of 8,163 square miles (about the size of New Jersey). There are over 130 miles of Lake Michigan Shoreline, and the region extends 75 miles to the heart of Michigan's Lower Peninsula. Working in collaboration with southeastern Michigan and over 60 communities from our area, the Infrastructure Pilot was hugely successful. Data on 15,000 miles of drinking water lines, 13,500 miles of sewer pipes and 6,700 storm-water pipes was collected from 163 communities.

To keep this effort moving forward using past grant dollars, GVMC established an Infrastructure Asset Management Budget of **\$350,000** for further data collection and implementation of a regional and state-wide asset management program. The GVMC Executive Director is chair of the Michigan Infrastructure Council. We have maintained the Infrastructure Asset Management Budget for 2022-2023 and hope to be able to re-engage our efforts to help local government in asset management self-assessment in this year. In addition, many representatives of GVMC communities were able to attend an extensive Asset Management Champion Program sponsored by the Michigan Infrastructure Council at no cost to our member governments.

## **TRANSPORTATION**

The Transportation Department is responsible for managing the long range, Metropolitan Transportation Plan (MTP), the **\$516 million** 2023-2026 Transportation Improvement Program (TIP) and the Annual Transportation Improvement Program for our region, among other planning activities. This budget anticipates projects that will leverage **\$17.2 million** in local match to obtain **\$107.8 million** in state and federal revenues in the FY2023 TIP. The Department is responsible for administering these programs using guidelines established by the Federal Highway Administration (FHWA)/ Federal Transit Administration (FTA) and the Michigan Department of Transportation (MDOT). Transportation programs are generally funded on an 80/20 basis with the 20% local match being utilized to leverage 80% state and federal dollars. *The 2021-2022 Unified Planning Work Program Activities and Budget below was previously approved by the GVMC Board of Directors on June 2, 2022.*

To meet the federal and state requirements of the programs and provide the highest levels of coordination, there are six major focus areas for the Transportation Department. Also, I have provided the degree at which GVMC leverages local funding to obtain state and federal grants.

**1. DATA MANAGEMENT AND ANALYSIS** – GVMC will monitor and analyze area travel characteristics and factors affecting travel such as socio-economic and land use data,

transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, monitoring, and evaluation, including more focus on federal performance measures, expansion of the nonmotorized count database and collection system, and continued advancement in GIS capabilities.

LOCAL	TOTAL
\$53,065	\$292,367

**2. LONG RANGE PLANNING** – GVMC will work on identifying transportation system planning tasks related to the development of a sustainable multimodal transportation system. Priorities include maintaining and updating the travel demand model in preparation for the next update to the Metropolitan Transportation Plan (MTP), working on the development of the 2050 MTP, maintaining and continuing implementation work related to recommendations from the 2045 MTP, identifying long-range needs, developing multimodal investment strategies and project prioritization processes, air quality conformity, environmental justice, environmental mitigation, consultation, nonmotorized planning and complete streets analysis, and linking land use decision-making and transportation planning throughout the region in a more effective way.

LOCAL	TOTAL
\$95,756	\$527,584

**3. SHORT RANGE PLANNING** – GVMC will identify transportation system planning tasks related to short range transportation systems planning. Priorities include maintenance/update of the FY2023-2026 Transportation Improvement Program (TIP), providing technical assistance to MPO members, freight planning, safety and security planning, public participation, air quality conformity, and managing the Clean Air Action Program.

LOCAL	TOTAL
\$116,968	\$627,677

**4. TRANSPORTATION MANAGEMENT SYSTEMS** – GVMC will monitor area travel characteristics and factors affecting congestion and pavement conditions. Priorities include collecting and analyzing transportation system data, coordinating with MDOT and local transportation providers, developing congestion and pavement investment plans, maintenance of the congestion management process, continuing development of an asset management system, and implementation and monitoring of ITS solutions as a part of operation and management requirements.

LOCAL	TOTAL
\$30,082	\$189,744

**5. PROGRAM COORDINATION** – GVMC will continue to carry out functions required to manage the transportation planning process on a continual basis, including program

administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, environmental mitigation, Title VI, ADA policy, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units. This task will also provide a platform to encourage and support regional cooperation and consolidation of regional transportation services.

LOCAL	TOTAL
\$45,621	\$251,358

**6. SPECIAL PLANNING STUDIES** – In response to member community feedback and new federal planning emphasis areas, GVMC will continue to lead efforts related to special regional planning studies. Priorities for FY2023 include continuing work on the regional Transportation Demand Management (TDM) Plan and an Airport Access study and conducting a regional Transportation Infrastructure and Resiliency study. The figure below includes the FY22 revenue associated with the TDM Plan and Airport Access Study.

LOCAL	TOTAL
\$75,000	\$610,708

**REGIS Regional Geographic Information System**

Since 1997, REGIS has been a single centralized GIS department for 19 local governments. REGIS operates on annual revenues of **\$774,153.00** and expenses of **\$765,576.80**. This budget anticipates the addition of one additional GIS Analyst in the second quarter 2023 and does not replace the REGIS Director position. The REGIS Directors duties have been assumed by the GVMC Executive Director. In addition, REGIS has a Capital Fund used for the REGIS data center’s future capital improvements and major software upgrades. Currently this fund has approximately \$154,000. Funds were recently used in FY 20-21 and FY 21-22 for both hardware and software upgrades. REGIS can anticipate another full data center upgrade in 6 to 7 years. In future fiscal years funds will be added to save for this next major upgrade. REGIS is one point of service to local governments, the private sector, the education community and our citizens. Once again, we are anticipating revenues for REGIS beyond the dues structure. In the past member dues were close to 100% of REGIS revenues, that percentage lowers as the REGIS team works as integral part of GVMC and is serving as a resource for the State of Michigan in asset management.

In addition to the significant financial gains and collaborations achieved through the REGIS reorganization, operational changes resulted in the establishment of several very active committees. REGIS has a Board of Directors, Executive Committee, Advisory Committee, and Technical Committee. The Technical Committee are a group of higher skilled Information Technology (IT) leaders that meet to discuss issues, strategies and system and service enhancements. The Advisory Committee is directly involved in operational decisions and service priorities that will improve REGIS services at the user level. Working closely with REGIS staff, the REGIS Board and each-other, the committees are helping to determine the future operational direction for REGIS. System leadership and direction is directly determined by the members. REGIS now serves in direct response to the members and works through the committee system to fulfill the needs of the membership.

REGIS/GVMC has also continued collaboration efforts in GIS on both a region and statewide effort. For example, assisting the Michigan Infrastructure Commission and attending educational workshops in the region and speaking at events such as the West Michigan Regional Clerk's Association – "Redistricting -How GIS Can Aid West Michigan Clerks", and Michigan Municipal Executives (MME) Summer Workshop.

In July of 2016, the REGIS Board of Directors approved an equity-based dues structure with fixed multipliers for all member based on population and parcel count. This budget continues the equity-based system. In the past four fiscal years REGIS has rebated **\$650,000** to its 19 member communities. **As part of the September 2022 meeting of the GVMC Board of Directors there is a resolution approving another \$100,000 rebate, increasing the rebate to \$750,000.**

### **Environmental Programs Department**

Our goal in creating an Environmental Programs Department was to elevate GVMC and our member communities as significant and recognized environmental leaders in our region. Our members are very much at the forefront of water issues and our work revolves around assisting water managers in complying with permit regulations and implementing projects that improve and protect water resources. We have worked and planned for tremendous but focused and managed growth in our programs, influence, and public awareness. GVMC is now one of the strongest and most influential environmental programs in Michigan. Budgets and revenues are cyclical, and grant driven. As such, we anticipate fluctuations in the program and grant opportunities as priorities change.

LGROW is an agency of GVMC managed through our Environmental Programs Department and is dedicated to the preservation, improvement, and monitoring of the Lower Grand River. LGROW is an excellent example of cooperation and collaboration in our area, as a broad stakeholder organization dedicated to the ongoing health, use, and enjoyment of the Grand River. The Lower Grand River Watershed covers 1.8 million acres of property (2,900 square miles) and all or portions of 10 counties in West Michigan.

The 23 urbanized municipalities in the Lower Grand River Watershed and Grand Valley State University (four campuses) are required to have NPDES Municipal Separate Storm Sewer System (MS4) permits. These municipalities are working together through LGROW to comply with stormwater discharge permits required by the U.S. Environmental Protection Agency and the Michigan Department of Environment, Great Lakes and Energy. Contracts are in place for GVMC to manage the program on behalf of our members into the future. New permit applications will be submitted in 2023, which will increase our workload in assisting our members to maintain compliance with the NPDES regulations. Funding for the Environmental Programs comes as earned revenue from fees for the MS4 program, LGROW memberships, environmental services, and grants. The total budget for our Environmental Program is **\$840,071.00** with expenses **\$763,812.50**



## **STRATEGIC INITIATIVES and VISION**

In the past, the Board of Directors adopted nine Strategic Initiatives in which to focus our efforts in collaboration and cooperation. Those initiatives are:

1. Managing Emerging Issues
2. Encouraging Collaborative Service Sharing
3. Coordinating a Region-Wide Training Exchange
4. Nurturing a Regional Economic Development Partnership
5. Planning for Sustainable Communities
6. Regional Leader in Collaboration Efforts-Facilitator
7. Communicate/Educate Regarding GVMC and Regions
8. Focus on Core Competencies (Transportation, Environment, GIS, Regional Prosperity Initiative, Council of Governments)
9. Increase Lansing/Washington Connection

By focusing our efforts on these nine strategic initiatives, we have made dramatic improvements to our communications, involvement, transparency, member participation and influence in each of these critical areas.

## **GENERAL FUND BUDGET AT A GLANCE**

**Net Revenue \$2,467,045.00 to expenses of \$1,962,473.50.** As in the past, this budget is conservative in nature and no contingent funding is included. Through conservative budgeting and operational controls GVMC has significantly improved our financial stability over the past nine years by leveraging our financial resources and controlling costs. This effort has resulted in improved stabilization of our financial resources.

During Fiscal Year 2022-2023 we will continue to privatize finance resulting in a dramatic decrease in cost for financial administration. We will continue to share the services of our finance director with the Macatawa Area Coordinating Council which is the MPO for the Holland/Zeeland area. This partnership has resulted in a significant reduction in costs for GVMC and even more for MDOT and Federal Highway Administration (FHWA).

## **BUDGET ALIGNS WITH GVMC'S STRATEGIC OBJECTIVES**

This budget includes sufficient resources to support GVMC's strategic goals, objectives and initiatives for the entire fiscal year and all Transportation, Environmental, REGIS and GVMC program needs. Our goal in this budget is to continue to advance the resources, staff skills of GVMC and to align our resources with the needs of our members while bringing increased value. This effort will involve continued evaluation and evolution of GVMC and the Executive Director and Executive Committee are constantly monitoring our programs.

The budget also supports our on-going collaborative initiatives with the other agencies, the Governor's Office and agencies of state government, Members of Congress, federal agencies, the Grand Rapids Area Chamber of Commerce, The Right Place, private business and others. We are also working closely with many of our member governments on a wide variety of issues involving legislation, taxation and discussions on enhanced cooperation and collaboration. Our past leadership of the Regional Prosperity Initiative has also increased our exposure on a

regional and state-wide level and has brought increased opportunities for GVMC to participate on broader regional and state-wide issues.

In addition, through the chairmanship of the Michigan Infrastructure Council, the Executive Director has direct contact with infrastructure leaders throughout Michigan in both the public sector and private utilities and senior leaders in state government.

### **MONITORING COSTS AND CUTTING EXPENDITURES**

As in the past, we have been very diligent in working with our staff and insurance consultants to hold down employee health care costs. Historically, GVMC's health insurance costs have been held to a minimum because each year, as we prepare the next fiscal year budget, we take steps to modify GVMC's employee health insurance plan to control costs.

To ensure that we maintain financial health long into the future, we continually work at a staff-wide level to limit expenditures and reduce costs, while we aggressively pursue new sources of grants revenues or fees for services for projects that benefit GVMC.

### **Additional Sources of Revenue**

In the recent past we have been very successful at increasing revenues through grants and fee for service projects. We will continue to pursue all avenues for funding for both foundation grants and special projects. We meet with regularly with representatives of local, state and regional foundations, representatives of the Governor's office and our state legislators, institutions of higher education, and other groups to seek funding for on-going regional activities that support our strategic goals and initiatives. We are continually searching out, identifying, and pursuing grants, gifts, work contracts and other sources of funding that benefit both GVMC and our strategic partners.

I hope this information is helpful and informative as you review the GVMC Budget for the 2022-2023. If you need assistance, you can reach me anytime at 776-7604, or via email at [john.weiss@gvmc.org](mailto:john.weiss@gvmc.org).

**GRAND VALLEY METRO COUNCIL  
2022-2023 Budget**

**Infrastructure Asset Management**

	<b>Infrastructure Pilot 2022-2023 Budget</b>	<b>2021-2022 Budget</b>	<b>Difference</b>
INCOME			
Grant Income	350,000.00	350,000.00	-
Total General Fund Income	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Expenses			
Program Expenses	350,000.00	350,000.00	-
Total Program Expenses	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>-</u>

**GRAND VALLEY METRO COUNCIL**  
**2022-2023 Budget**  
**GENERAL FUND**

**GENERAL FUND ONLY**

	<b>2022-2023 Budget</b>	<b>2021-2022 Budget</b>	<b>Difference</b>
<b>INCOME</b>			
Consolidated Planning Grant	1,391,583.00	1,169,002.00	222,581.00
MTF Asset Management Income	24,000.00	24,000.00	-
CMAQ Clean Air Action	131,654.00	80,000.00	51,654.00
HIP Covid Relief	110,000.00	235,708.00	(125,708.00)
STP Special Projects--Airport Access Study	50,000.00	150,000.00	(100,000.00)
STP Special Projects--Transportation Infrastructure Study	150,000.00	-	150,000.00
Member Dues GVMC	299,514.00	270,361.00	29,153.00
Member Dues Transportation	265,294.00	204,779.00	60,515.00
Miscellaneous	5,000.00	10,000.00	(5,000.00)
Interest Income	14,000.00	16,000.00	(2,000.00)
Fee for Services	25,000.00	5,000.00	20,000.00
GVMC Meetings and Conferences	1,000.00	2,500.00	(1,500.00)
	-	-	-
<b>Total General Fund Income</b>	<b><u>2,467,045.00</u></b>	<b><u>2,167,350.00</u></b>	<b><u>299,695.00</u></b>
	2,467,045.00	2,167,350.00	299,695.00
<b>Expenses</b>			
<b>Program Expenses</b>			
Wages	498,000.00	575,000.00	(77,000.00)
Payroll Taxes	40,597.00	46,487.50	(5,890.50)
Employer Retirement	44,820.00	51,750.00	(6,930.00)
Health Insurance	108,000.00	108,000.00	-
Dental/Life/Disability	12,500.00	12,000.00	500.00
Combined Planning Expenses (includes contracts)	325,839.00	190,000.00	135,839.00
Clear Air Action	25,000.00	25,000.00	-
Land Use Expenses	-	-	-
Congestion Management System	-	-	-
MPO GIS Expense	24,900.00	-	24,900.00
STP Pavement Management System	12,500.00	12,500.00	-
Asset Management	1,000.00	4,288.00	(3,288.00)
Covid Relief	100,000.00	215,000.00	(115,000.00)
STP Special Projects--Airport Access Study	50,000.00	162,555.00	(112,555.00)
Computer and Software Expense	-	5,000.00	(5,000.00)
Regis Services for Transportation Dept.	1,000.00	1,000.00	-
Environmental Dept. Reimbursement for Clean Air	10,000.00	7,500.00	2,500.00
Environmental Dept. Reimbursement for Land Use	2,000.00	2,000.00	-
<b>Total Program Expenses</b>	<b><u>1,256,156.00</u></b>	<b><u>1,418,080.50</u></b>	<b><u>(161,924.50)</u></b>
<b>Administrative and Indirect</b>			
Wages	295,000.00	275,000.00	20,000.00
Payroll Taxes	25,067.50	23,537.50	1,530.00
Employer Retirement	26,550.00	24,750.00	1,800.00
Health Insurance	39,500.00	37,500.00	2,000.00
Dental/Life/Disability	4,700.00	4,400.00	300.00
Office Supplies	12,000.00	8,500.00	3,500.00
Postage, Mailing	6,000.00	7,500.00	(1,500.00)
Advertisements/Legal Notices	4,000.00	5,000.00	(1,000.00)
Meeting Expenses	15,000.00	20,000.00	(5,000.00)
Insurance	12,000.00	11,500.00	500.00
Dues and Subscriptions	6,000.00	2,750.00	3,250.00

**GRAND VALLEY METRO COUNCIL**  
**2022-2023 Budget**  
**GENERAL FUND**

	<b>GENERAL FUND ONLY</b>		
	<b>2022-2023</b>	<b>2021-2022</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Difference</b>
Professional Development	10,000.00	10,000.00	-
Mileage Reimbursement	7,500.00	10,750.00	(3,250.00)
Printing	2,500.00	2,500.00	-
Utilities	3,500.00	3,500.00	-
Telephone, Telecommunications	14,000.00	10,250.00	3,750.00
Repairs & Maintenance	3,000.00	5,000.00	(2,000.00)
Equipment Rental/Lease	5,000.00	5,000.00	-
Rent	87,000.00	87,000.00	-
Accounting Fees	35,000.00	35,000.00	-
Legal Fees	12,000.00	12,000.00	-
Other Professional Services	40,000.00	40,000.00	-
Contractual Services	5,000.00	5,000.00	-
Bank and Credit card fees	1,000.00	1,000.00	-
Miscellaneous	10,000.00	10,000.00	-
Office Equip & Furniture	10,000.00	10,000.00	-
Capital Purchases	15,000.00	15,000.00	-
Total Administrative and Indirect	<u>706,317.50</u>	<u>682,437.50</u>	<u>23,880.00</u>
Total General Fund Expenses	<u>1,962,473.50</u>	<u>2,100,518.00</u>	<u>(138,044.50)</u>
Revenues over (under) expenditures	<u><b>504,571.50</b></u>	<u><b>66,832.00</b></u>	<u><b>437,739.50</b></u>

**GRAND VALLEY METRO COUNCIL**  
**2022-2023 Budget**  
**ENVIRONMENTAL PROGRAMS**

	<b>Environmental Programs 2022-2023 Budget</b>	<b>2021-2022 Budget</b>	<b>Difference</b>
EP Income			
LGROW Network Donations	12,000.00	10,800.00	1,200.00
MS 4 Income	368,871.00	319,461.76	49,409.24
Egle 319 Bass/Deer (OCD)	-	200.00	(200.00)
Grand Rapids White Water	16,000.00	16,000.00	-
Wege-RCPP Outreach/Education	15,000.00	30,000.00	(15,000.00)
NRCS RCPP Reimbursement	68,000.00	150,000.00	(82,000.00)
GVSU Green	-	322.00	(322.00)
Egle 319 LGREEN (GVSU)	-	70.00	(70.00)
NWF Sacred Grounds	3,000.00	-	3,000.00
Egle 319 RCPP in INC/RR (KCD)	-	2,700.00	(2,700.00)
EPA Region 5 Env. Education	-	1,500.00	(1,500.00)
USFS GLRI Grand River Green Schools	-	22,000.00	(22,000.00)
MSU MICorps	9,200.00	2,500.00	6,700.00
NOAA BWET	5,000.00	48,615.00	(43,615.00)
EPA EE TU Stream Girls	-	2,500.00	(2,500.00)
EPA EE CMU H2OQ	-	2,500.00	(2,500.00)
Wege Resiliancy Plan	5,000.00	6,800.00	(1,800.00)
Egle 319 Private/Public LID	125,000.00	99,615.00	25,385.00
Wege WMI Coastal Corridor	95,000.00		95,000.00
Regional Prosperity Grant	4,000.00		4,000.00
USFS Urban Waters Ambassador	60,000.00		60,000.00
Fee for Service Projeccts	7,500.00		7,500.00
Other grants (potentially)	30,000.00	50,000.00	(20,000.00)
EP Revenue from GVMC Transport-Clean air	10,000.00	10,000.00	-
EP Revenue from GVMC Transport-Land Use	2,000.00	2,000.00	-
Other Income	3,000.00	2,000.00	1,000.00
Interest Income	1,500.00	1,450.00	50.00
<b>Total · EP Income</b>	<b>840,071.00</b>	<b>781,033.76</b>	<b>59,037.24</b>
EP Expenses			
EP Wages	345,000.00	330,000.00	15,000.00
EP Wages Admin	20,000.00	20,000.00	-
EP Payroll Taxes	28,892.50	27,245.00	1,647.50
EP Payroll Taxes Admin	1,530.00	1,530.00	-
EP Health	82,500.00	71,500.00	11,000.00
EP Health--Admin	3,850.00	3,850.00	-
EP Life/Dental/Disability	8,500.00	7,250.00	1,250.00
EP Life/Dental/Disability Admin	590.00	575.00	15.00
EP Employer Retirement	31,050.00	26,910.00	4,140.00
EP Employer Retirement-Admin	1,800.00	1,800.00	-
EP Contractural Services/Grant Expenses			
MS 4	25,000.00	9,500.00	15,500.00
Grand Rapids White Water Grant	100.00	-	100.00
LGROW Expenses	-	-	-
Wege-RCPP Outreach/Education	5,000.00	12,000.00	(7,000.00)
Wege Coldbrook Creek	-	200.00	(200.00)
GVSU Green	100.00	150.00	(50.00)
Egle 319 Alger Stabilization (GR)	-	500.00	(500.00)
Wege Sacred Grounds (NWF)	1,000.00	-	1,000.00
Egle 319 RCPP in IMC/RR/KCD	100.00	100.00	-
NRCS RCPP Reimbursement	54,000.00	120,000.00	(66,000.00)
Egle 319 LGREEN (GVSU) expenses	100.00	200.00	(100.00)
USFS GLRI Grand River Green Schools	-	15,000.00	(15,000.00)
MSU MI Corps	1,600.00	500.00	1,100.00
NOAA BWET expense	-	24,000.00	(24,000.00)
EPA EE TU Stream Girls	-	200.00	(200.00)

**GRAND VALLEY METRO COUNCIL**  
**2022-2023 Budget**  
**ENVIRONMENTAL PROGRAMS**

	<b>Environmental Programs</b>		
	<b>2022-2023</b>	<b>2021-2022</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Difference</b>
EPA EE CMU H2OQ	-	200.00	(200.00)
Wege Resiliancy Plan	2,000.00	250.00	1,750.00
Egle 319 Private/Public LID expense	8,000.00	6,000.00	2,000.00
USFS Urban Waters Ambassador	250.00	-	250.00
Regional Prosperity Initiative	150.00	-	150.00
Wege Coastal Corridor Expense	62,000.00	-	62,000.00
Other Grant Direct Expenses	10,000.00	16,000.00	(6,000.00)
EP Meeting Expenses	500.00	50.00	450.00
EP Office Supplies	2,500.00	2,500.00	-
EP Printing	50.00	50.00	-
EP Promotiional/Advertising	100.00	50.00	50.00
EP Mileage Reimbursement	1,000.00	50.00	950.00
EP Telecommunications	3,250.00	3,250.00	-
EP Supplies	100.00	100.00	-
EP Insurance	4,100.00	3,950.00	150.00
EP Professional Development/Conferences	2,500.00	1,000.00	1,500.00
EP Dues and Subscriptions	4,000.00	4,000.00	-
EP Bank Fees	400.00	400.00	-
EP Professional Fees	5,000.00	10,000.00	(5,000.00)
EP Accounting Fees	10,000.00	10,000.00	-
EP Postage	250.00	250.00	-
EP Utilities	1,100.00	1,200.00	(100.00)
EP Repairs	250.00	250.00	-
EP Eqpt Rental and Lease	1,600.00	1,600.00	-
EP Rent	31,000.00	31,000.00	-
EP Capital Expenses	2,500.00	2,500.00	-
EP Miscellaneous	500.00	500.00	-
	<hr/>	<hr/>	<hr/>
LGROW Expenses	763,812.50	768,160.00	(4,347.50)
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Revenues over (under) expenditures	76,258.50	12,873.76	63,384.74
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**GRAND VALLEY METRO COUNCIL**  
**2022-2023 Budget**  
**REGIS**

	<b>REGIS</b>	<b>2021-2022</b>	<b>Difference</b>
	<b>2022-2023</b>	<b>Budget</b>	
	<b>Budget</b>	<b>Budget</b>	
<b>Income</b>			
Regis Member Dues	726,916.00	704,075.00	22,841.00
Regis GVMC GIS Transportation Services	24,900.00	24,900.00	-
Regis Data Sales	100.00	100.00	-
Regis Data Sharing (Kent County)	16,237.00	16,237.00	-
Regis Pay As You Go Services	500.00	500.00	-
Regis Services to GVMC Transportation	500.00	1,000.00	(500.00)
Regis Services To GVMC Environmental	500.00	2,000.00	(1,500.00)
Regis Interest Income	4,500.00	5,000.00	(500.00)
<b>Total Income</b>	<b>774,153.00</b>	<b>753,812.00</b>	<b>20,341.00</b>
<b>Expense</b>			
Regis Wages	299,000.00	282,000.00	17,000.00
Regis Administration Wages	29,000.00	28,500.00	500.00
Regis Payroll Taxes	25,138.30	23,837.80	1,300.50
Regis Admin Payroll Taxes	2,218.50	2,180.25	38.25
Regis Health Insurance	74,500.00	74,500.00	-
Regis Administration Health Ins	5,000.00	5,144.20	(144.20)
Regis Life, Dental, Disability	9,800.00	9,800.00	-
Regis Admin Life, Dental, Disab	750.00	750.00	-
Regis Employer Retirement	26,910.00	25,380.00	1,530.00
Admin Employer Retirement	2,610.00	2,565.00	45.00
Regis Office Supplies	3,900.00	3,900.00	-
Regis Postage	300.00	300.00	-
Regis Audit and Accounting	9,000.00	9,000.00	-
Regis Legal Fees	1,500.00	1,500.00	-
Regis Bank Fees	325.00	250.00	75.00
Regis Professional/Contractual Services	7,500.00	14,000.00	(6,500.00)
Regis Software Licenses/Maintenance	70,000.00	70,000.00	-
Regis Info Tech Network Service	50,000.00	50,000.00	-
Regis Adverstisements and Notices	500.00	500.00	-
Regis Meeting Expenses	1,000.00	1,000.00	-
Regis Insurance	3,750.00	3,750.00	-
Regis Dues and Subscriptions	2,500.00	1,250.00	1,250.00
Regis Professional Development	6,000.00	3,000.00	3,000.00
Regis Mileage Reimbursement	700.00	700.00	-
Regis Printing	200.00	200.00	-
Regis Utilities (includes Wyoming Data Center)	2,100.00	2,100.00	-
Regis Telecommunications	5,125.00	5,125.00	-
Regis Rent	30,000.00	30,000.00	-
Regis Eqpt Rental	1,250.00	1,250.00	-
Regis Repair & Maintenance	1,500.00	1,500.00	-
Regis Miscellaneous	1,500.00	1,500.00	-
Regis Member Rebate (decided after audit)	-	-	-
Regis Match payment to GF	-	-	-
Regis Capital expenses/eqpt replacement transfer to	92,000.00	92,000.00	-
<b>TOTAL Regis Expense</b>	<b>765,576.80</b>	<b>747,482.25</b>	<b>18,094.55</b>
<b>Revenues over (under) expenditures</b>	<b>8,576.20</b>	<b>6,329.75</b>	<b>2,246.45</b>



**GRAND VALLEY METRO COUNCIL**  
**2022-2023 Budget**  
**REGIS CAPITAL**

	<b>REGIS CAPITAL</b>		
	<b>2022-2023</b>	<b>2021-2022</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Difference</b>
Income			
Regis Capital Income			
Interest Income	250.00	1,000.00	(750.00)
Regis Operations Transfer	-	-	-
TOTAL Regis Capital Income	<u>250.00</u>	<u>1,000.00</u>	<u>(750.00)</u>
Expense			
Regis Capital Expenses			
Regis Professional Fees	-	-	-
Regis Capital Miscellaneous	-	-	-
Regis Capital Purchases	-	150,000.00	(150,000.00)
TOTAL Regis Capital Expenses	<u>-</u>	<u>150,000.00</u>	<u>(150,000.00)</u>
Revenues over (under) expenditures	<u>250.00</u>	<u>(149,000.00)</u>	<u>149,250.00</u>