

REGIS Board of Directors Meeting
 Wednesday April 24, 2019
 9:30 a.m.

GVMC Offices,
 678 Front Ave NW Suite 200
 Grand Rapids, MI

1. Call To Order

S. Warren, the *Chair* called the meeting of the Board of Directors to order at 9:35 a.m. Introductions were made.

Members Present:

Steve Warren, <i>Chair</i>	Kent County Road Commission
Thad Beard	City of Rockford
Curtis Holt	City of Wyoming
Mark Rambo	City of Kentwood
Julius Suchy	Village of Sparta
Mike DeVries	Grand Rapids Township
Dan Strikwerda	City of Hudsonville
Cameron VanWyngarden	Plainfield Township
Sue Becker	Alpine Township
Paul Gerndt	City of Wyoming
Andrea Hendrick, Proxy for Frank Wash	City of Walker

Others Present:

Jessa Challa	GVMC
Jason Moore	GVMC
Gayle McCrath	GVMC
John Weiss	GVMC
Chris Brown	GVMC

2. Approval of Minutes

The approval of the July 25th, 2018 REGIS Board Meeting Minutes. With no questions or changes, Warren called for approval:

MOTION by Rambo **SUPPORT** by Suchy to approve the minutes of the Wednesday, July 25th, 2018 REGIS Board of Directors Meeting.

MOTION CARRIED UNANIMOUSLY

3. Financial Report for Current Fiscal Year

C. Brown reviewed the financial report from the packet that was handed out to the board. There are no major issues and everything is running very efficiently. Dues for the 2nd part of the year are starting to come in.

MOTION by VanWynngarden **SUPPORT** by Becker to accept the financial report.
MOTION CARRIED UNANIMOUSLY.

4. REGIS Rebate Resolution

John Weiss reviewed the proposed REGIS Rebate Resolution. There has been no dues increase this year and we are proposing a \$150,000 rebate to be distributed to members according to the percentage of dues they pay. GVMC is now the second largest customer / financial contributor to REGIS. The Asset Management Pilot program brought in over \$121,000 to REGIS, as well as allowing those that needed updates to their utilities to have it done at no cost. With this rebate, \$400,000 will have gone back to REGIS members over the last three years.

A Resolution to Authorize a Rebate to REGIS Members

Whereas, over the past four years REGIS, an agency of Grand Valley Metro Council has undergone a complete and total reorganization, and

Whereas, during the reorganization virtually all elements of REGIS including its operations, hardware and software, service model, processes, internal staffing organization, customer service and relationship to GVMC have been reorganized, and

Whereas, the results of the reorganization has impacted both revenue and expenses for REGIS in a positive manner, and

Whereas, previously. REGIS members have received rebates of \$100,000 in 2017 and \$150,000 in 2018, and

Whereas, REGIS has been fully integrated into other GVMC programs allowing for the participation and assistance in state-wide and regional initiatives such as the State of Michigan 21st Century Infrastructure Pilot project. This new work allowed for generation of significant nondues revenue totaling \$121,428.59 in 2018.

Whereas, on April 23rd, 2019, GVMC staff recommended to the REGIS Executive Board of Directors a one-time rebate of REGIS Member Dues, and

Whereas, on April 24th, 2019, the REGIS Board of Directors unanimously approved making that recommendation to the GVMC Board of Directors, and

Now therefore be it resolved that the GVMC Board of Directors authorizes a one-time rebate to current REGIS members on this day May 2nd 2019.

Be it further resolved, that the rebate will be a cumulative \$150,000 with each community receiving a share equal to the percentage of the total dues, the rebate amounts will be:

Ada Township	\$6,064.32
Alpine Township	\$4,824.49
Byron Township	\$9,453.14
Cascade Charter Township	\$8,341.06
City of Cedar Springs	\$1,281.06
City of East Grand Rapids	\$4,594.76
City of Grandville	\$6,470.27
City of Hudsonville	\$2,887.18
City of Kentwood	\$18,994.28
City of Lowell	\$1,674.50
City of Rockford	\$2,479.54
City of Walker	\$9,458.83
City of Wyoming	\$28,401.41
Gaines Charter Township	\$9,424.78
Grand Rapids Charter Township	\$7,612.51
Interurban Transit Partnership (The Rapid)	\$2,455.97
KCRC	\$9,893.52
Plainfield Charter Township	\$13,922.34
Sparta Village	\$1,766.05
<u>Total Rebate:</u>	<u>\$150,000.00</u>

Finally, GVMC and REGIS Board Members are asked to report this decision to their full township, city, village or county board.

MOTION by Strikwerda **SUPPORT** by Rambo, to recommend to the GVMC board Approval of the 2019 Regis Rebate Resolution. **MOTION CARRIED UNANIMOUSLY.**

5. REGIS Vice Chair and Executive Committee

The REGIS Executive Committee met yesterday to discuss openings on the Executive Committee. Mark Rambo is being recommended as the new Vice Chair and Cameron VanWyngarden as a new Executive Committee member.

MOTION by Holt **SUPPORT** by Suchy, to approve the proposed Vice Chair and Executive Committee members. **MOTION CARRIED UNANIMOUSLY**

6. REGIS Advisory and Technical Committee Updates

Paul Gerndt updated the group on the software master plan progress and status of ESRI software upgrade to 10.6. Downtimes associated with the software upgrade have been planned for Fridays. The plan includes a complete desktop upgrade. Phase II will be bigger and entail a takedown of E-REGIS.

The next Technical meeting will be in May and will be important as they will meet with Trivalent regarding licensing. It is anticipated there will be an in-depth discussion on licensing.

Last week the Advisory Group reviewed the sewer video and easement workflow. Maintenance is advised for our user folders on the REGIS system.

John Weiss added great progress has been made on changes and innovations flowing from the users up to the REGIS administration rather than being pushed from the top down.

7. Sanitary & Storm Water System Pipe Assessment Video GIS Tool

Jason Moore gave a demo of a tool created in eREGIS to help users at the City of East Grand Rapids view SAW grant related pipe assessment videos. Moore also showed how other SAW related data is being stored in REGIS and displayed on map. One example was the condition ratings of the systems. REGIS provides a platform to house all the data in one central location. Other interested REIGS members can contact REGIS staff to get their data in the system. John Weiss spoke about how the City of East Grand Rapids used the data in REGIS to request and receive rate increases using the GIS data to educate its citizens regarding the condition of its utilities.

8. Upcoming GIS Networking Events

- a. IMAGIN Conference – June 10th – 11th, Grand Rapids
- b. West Michigan GIS – August or September

9. Adjournment

With no further items of discussion S. Warren adjourned the meeting of the REGIS Board of Directors at 10:35 a.m.