

REGIS Board of Directors Meeting
 Wednesday July 28, 2021
 9:30 a.m.

Kent County Road Commission
 1500 Scribner Ave NW
 Grand Rapids, MI

Members Present:

Sue Becker	Alpine Township
Mark Rambo	City of Kentwood
Shay Gallagher	Village of Sparta
Jonathan Seyferth	Gaines Township
Matt Butts	City of Grandville
Doug LaFave	City of East Grand Rapids
Steve Warren	KCRC
Curtis Holt	City of Wyoming
Travis Mabry (Proxy Frank Wash)	City of Walker
Mike Burns	City of Lowell

Others Present:

John Weiss	GVMC
Jason Moore	GVMC
Gayle McCrath	GVMC

1. Meeting Opened

- a. Chair Steve Warren opened the meeting at 9:35 a.m.

2. Approval of the July 31, 2019, Meeting Minutes

- a. **MOTION – To Approve the Meeting Minutes of July 31, 2019. MOVE – LaFave. SUPPORT – Becker. MOTION CARRIED**

3. Financial Report for Current Fiscal Year (FY 20-21)

Chris Brown reviewed the financial report which was included in the agenda packet. REGIS continues to do exceptionally well and is meeting all its guidelines and metrics. Large expenditures included a major upcoming renovation. Expenses are well in line.

MOTION – To Accept the Financial Report. MOVE – Butts. SUPPORT – Seyferth. MOTION CARRIED.

4. REGIS Rebate Resolution – Recommendation to the GVMC Board

John Weiss reported on the proposed \$100,000 rebate to REGIS members (which was included in the agenda packet), totaling \$550,000 in four years. The U.S. census information has been delayed until next year. The REGIS Executive and GVMC Executive Committees have approved the resolution, with the next step being final approval by the GVMC Board in September. Checks will be issued to individual REGIS members shortly thereafter.

John also Chairs the Michigan Infrastructure Commission and much of the State is behind where we are with asset management. Jason has been working with the MIC on their project portal. At this point, over 11,000 projects have been added, ranging from 1-5 years out.

Amber Hicks from the MIC presented the portal launch to the REGIS Advisory Committee in April and an email has been sent out to all REGIS members encouraging them to collect data. This data is needed ASAP. Jason will follow up REGIS Board members who haven't forwarded their data yet.

MOTION – To Move the REGIS Rebate Resolution to the GVMC Board for Approval. MOVE – Burns. SUPPORT – Holt. MOTION CARRIED.

5. REGIS FY 21-22 Budget (10/1/21 to 9/30/22) Resolution – Recommendation to GVMC Board and REGIS Dues for FY 21-22 (10/1/21 to 9/30/22) – Revised Parcel Counts from 2021 Kent/Ottawa Equalization Reports

John Weiss reported the REGIS dues and budget have been adjusted due to parcel count information and population multiplier. The budget shows the impact of this formula, which came from Kent and Ottawa 2021 equalization reports.

MOTION – To Accept the Equalization Parcel Counts and Dues Report and Move the REGIS Budget to the GVMC Board with Recommendation of Approval. MOVE – Holt. SUPPORT – Rambo. MOTION CARRIED.

6. REGIS Board and Executive Board Positions

- a. Chair and Vice Chair
- b. Addition of Executive Board Position

Mark Rambo was nominated to move from Vice Chair to Chair and Cameron VanWyngarden was nominated to become the new Vice Chair.

Sue Becker was nominated to the new position on the REGIS Executive Committee.

MOTION – To Appoint Mark Rambo as Chair, Cameron VanWyngarden as Vice Chair and Sue Becker to the Executive Committee. MOVE – DeVries. SUPPORT – Burns. MOTION CARRIED.

7. REGIS Data Center – Generator Discussion

Jason Moore discussed the generator at the Wyoming Data Center, which while still working fine, is at “end of life”. The City of Wyoming does not intend on replacing the generator. Wyoming IT and Facilities received a previous quote which was high. Since the new generator will not need to power as many facilities, it could be significantly smaller and new quotes will be sought.

8. REGIS Data Center – Hardware Refresh Project

Jason Moore reported on the project to refresh the hardware in the data center. It has been six years since any unplanned down time, and we would like to quickly refresh the hardware to keep things running well. We will be looking at a month or two to complete. It has been budgeted for this year’s capital improvements, and its completion will get us back on the support plans with Dell. The hardware refresh cycle will be repeated in another five to six years again.

9. Round Table

John Weiss discussed multiple hits on the REGIS system from outside the country on December 26, 2020. The system repelled the attempts and as additional protection, access from outside the county was shut off by Rehmann (the REGIS systems contractor).

Curtis Holt suggested two factor id verification to add security.

10. Other – Data Requests

Jason Moore and John Weiss asked the group their opinion on the handling of data requests from outside individuals/organizations.

Currently, if a contractor, etc. gets in touch with REGIS and asks for a member’s data, the member community is contacted to give approval and verify they are working on the community’s behalf.

If the requesting party (example - realty company) is not working with the member community, the community is still contacted for their approval, but the requesting

party must pay for the data per a cost list developed several years ago. Issues have arisen with non-payment of bills and the question was asked if this is a service that should be continued. The same information could be collected directly from REGIS members' web sites.

Discussion ensued.

- Authorization from the community must continue to be required and payment from requesting party could be required up front.
- There is a need to update the cost chart
- Is it worth it to offer paper maps? Many communities do not offer this.
- They can get the information other ways; the GIS file is just more convenient.
- There is benefit in this being a one stop service from REGIS rather than everyone doing it individually.
- The rates will be adjusted and brought back to the next meeting for review.

11. Adjournment - 10:30