

REGIS Board of Directors Meeting  
 Wednesday January 25th, 2017  
 9:30 a.m.

GVMC Offices,  
 678 Front Ave NW Suite 200  
 Grand Rapids, MI

## 1. Call To Order

Donovan called the meeting of the Board of Directors to order at 9:35 a.m. Introductions were made.

### Members Present:

Brian Donovan, <i>Vice Chair</i>	City of East Grand Rapids
Matt McKernan	Gaines Charter Township
Cameron VanWyngarden	Plainfield TWP.
George Haga	Ada TWP.
Rick Sprague	Kent County Road Commission
Dan Strikwerda	City of Hudsonville
Mark Rambo	City of Kentwood
Mike Burns	City of Lowell
Mike DeVries	Grand Rapids Charter TWP.

### Others Present:

John Weiss	GVMC
Erin Haviland	GVMC
Jason Moore	GVMC
Chris Brown	GVMC
Greg Carlino	GVMC
Jing Han	GVMC

## 2. Approval of Minutes

The approval of the July 27<sup>th</sup>, 2016 and the September 28<sup>th</sup>, 2016 REGIS Board Meeting Minutes. With no questions or changes, Donovan called for approval of the July 27<sup>th</sup>, 2016 and the September 28<sup>th</sup>, 2016 REGIS Board Meeting Minutes.

**MOTION** by VanWyngarden **SUPPORT** by Strikwerda, to approve the minutes of the Wednesday, July 27<sup>th</sup>, 2016 and the September 28<sup>th</sup>, 2016 REGIS Board of Directors Meeting.

## 3. Process for filling vacant Board positions

Weiss explained the by-laws concerning the appointment of the REGIS Board. The by-laws state that the REGIS Board has to be appointed by the Metro Council Board. At the March Metro Council meeting a sweeping resolution will be done. This will cover all new members and they will all be appointed at the same time.

#### 4. **Financial Report**

Brown went over the financial report for the last fiscal year. REGIS Capital increase of \$1300, mainly interest income. Entirety of REGIS, complete turned around, fund balance increased by \$153,496.98 after all expenses, upgrades and other tech items.

Weiss stated that last year was a revamped year. Significant cost savings. A handout was given to the Board illustrating the REGIS Fund balance and REGIS Capital Accounts from 2009-2016. Environmental work will contribute \$90,000 and \$130,000 in internal work that REGIS will be doing for the Environmental Department. A presentation was done for the Kent County Airport concerning their potential membership to the REGIS.

#### 5. **Recommendations for rebate – REGIS Dues**

Weiss went on to explain the rebate. Due to the progress noted above, the staff has recommended to the Executive Committee who is recommending to the REGIS Board that REGIS pay a rebate this year. If the REGIS Board recommends approval of this rebate, it will then go to the Metro Council in March for approval. The rebate amount is \$100,000 to be divided across all of the REGIS Members. A handout was passed out to the REGIS Board illustrating the total rebate for each member community.

**MOTION** by Burns **SUPPORT** by VanWyngarden, to approve the dividend rebate, and send it to the Metro Council Board for approval.

#### 6. **Final Report on Oracle to Microsoft SQL Server**

Moore updated the Board on the progress. The migration from Oracle to SQL Server is complete. REGIS wanted this migration to be as seamless as possible. Great feedback from the Advisory Committee. Moved 9 databases/2 terabytes of data to the SQL Server. Went from 2 Oracle Servers to 1 SQL Server. Moore showed the committee the savings outlook over the next six years. REGIS will save \$171,234 over the next six years by switching from Oracle to SQL Server. Feedback from Advisory Committee is the data drawing speed is much quicker, reliability is better.

#### 7. **Results of Open Systems Technologies (OST) Study – Citrix**

Moore stated that Trivalent recommended that REGIS evaluate their Citrix environment. Trivalent recommended Open Systems Technologies. Two options were given, either upgrade Citrix by 2020, currently running on version 6.5, or move to Microsoft Remote Desktop. This is the last part of the recommended phases for REGIS. Gerndt has reviewed the recommendations, and it is possible there are other options. Updates will be given to committee as the project moves along. J. Moore mentioned the IMAGIN article that REGIS took part in explaining the upgrade and migration. Will send link to the Board.

#### 8. **REGIS Advisory Committee Update – Rick Sprague**

Sprague updated the Board on the Advisory Committee meeting. Service Hours new model was discussed, positive, easier to understand. User driven tools and enhancements available in eREGIS, such as x/y coordinates tool, street light layer, crime mapping tool, road problem reporter, and a trial version of pictometry tool. Demonstrations were given to the Advisory Committee. State GIS meeting coming up in June, held in West Michigan this time. Sprague encourages the Board to invite their communities to the meeting.

## 9. Upcoming Statewide Meetings/Conferences

- **State of Michigan GIS Meetings: Even numbered months, Hosting June 1, 2017 in West Michigan at the Kent County Road Commission**

Moore stated that they are looking for presentations.

- **Summary of Presentation West Michigan Engineers – 10/20/16**

Presentation to the West Michigan Engineers group on REGIS, the server room updates, and utility finder. Moore was invited to the Michigan Society of Professional Engineers Conference to possibly do a presentation on their GIS track for REGIS.

## 10. Yearly Meeting Schedule: 4<sup>th</sup> Wednesday in January, April, & July (others as needed)

**MOTION** by DeVries **SUPPORT** by Rambo, to approve the REGIS Board Meeting Schedule for 2017.

## 11. Round Table

Weiss discussed Asset Management with the Board.

## 12. Adjournment

With no further items of discussion, the next Board Meeting is set for April. Donovan adjourned the meeting of the REGIS Board of Directors at 10:33 a.m.