

REGIS Board of Directors Meeting
 Wednesday April 26th, 2017
 9:30 a.m.

GVMC Offices,
 678 Front Ave NW Suite 200
 Grand Rapids, MI

1. Call To Order

Warren called the meeting of the Board of Directors to order at 9:31 a.m. Introductions were made.

Members Present:

Steve Warren, *Chair*
 Brian Donovan, *Vice Chair*
 Matt McKernan
 Cameron VanWyngarden
 Greg Madura
 Joel Hondorp
 Curtis Holt
 Julius Suchy
 Dan Power, *Proxy for Frank Wash*
 George Haga
 Matt Butts
 Mark Rambo
 Mike Burns
 Mike DeVries

Kent County Road Commission
 City of East Grand Rapids
 Gaines Charter TWP.
 Plainfield TWP.
 Alpine Township
 Byron Township
 City of Wyoming
 Village of Sparta
 City of Walker
 Ada TWP.
 City of Grandville
 City of Kentwood
 City of Lowell
 Grand Rapids Charter TWP.

Others Present:

John Weiss	GVMC
Erin Haviland	GVMC
Jason Moore	GVMC
Chris Brown	GVMC
Greg Carlino	GVMC
Jing Han	GVMC
Paul Gerndt	City of Wyoming

2. Approval of Minutes

The approval of the January 25th, 2017 REGIS Board Meeting Minutes. With no questions or changes, Warren called for approval of the January 25th, 2017 REGIS Board Meeting Minutes.

MOTION by DeVries **SUPPORT** by Donovan, to approve the minutes of the Wednesday, January 25th, 2017 REGIS Board of Directors Meeting.

3. Quarterly Financial Report/Mid-Year Budget Review

Brown stated the year to date loss of \$16,972 due to the member rebates, but that will easily be made back up in the 2nd half. Everything will balance out, probable gain for the year. REGIS is finally at the right sizing for wages and staff. One REGIS staff member left and two were hired to start in May. An intern to replace the staff member that left and an intern programmer to help Jing Han.

MOTION by Suchy, **SUPPORT** by Rambo, to approve the Quarterly Financial Report/Mid-Year Budget Review.

4. Update on Development of Capital Improvement Plan & Disaster Recovery Plan

Moore explained the Capital Improvement Plan for REGIS. Upgrade is complete, the next phase is development the Capital Improvement Plan. REGIS has been working with Trivalent to create an asset list, this includes the main REGIS office and the contents of the data center in Wyoming. The goal is to develop a 5-year plan. Moore went on to state that the hope is to have a written draft of the Capital Improvement Plan by July or September.

Moore also discussed the REGIS Disaster Recovery Plan, there is a 38 page draft document that the REGIS staff have been working on. This draft should be available by July.

5. Review REGIS Advisory Committee Members

Moore updated the Board on the vacant spots to the Advisory Committee. A list was passed out to the Board members for review. If there are any changes or updates, please contact Erin Haviland or Jason Moore. Julius Suchy asked to be added to the Advisory Committee as the representative for the Village of Sparta.

6. REGIS Advisory Committee Update – Paul Gerndt

Gerndt explained that Dan VanderHeide gave a presentation on historical ortho's. Development of new tools, lots of engagement, a schedule of work sessions was given, overall a very good Advisory Committee meeting.

- **MISSDIG requests for GIS files**

Moore explained that MISSDIG is changing the way in which communities are submitting their utility boundaries. There were many unnecessary notifications, this is an effort to refine this. MISSDIG also requested shapefile format, was a grid file format previously. Moore demonstrated this to the Board.

- **Demo Online Road Problem Reporter and Online Student Safety Zone Map**

The Safety Zone Map is built on new platform, 1,000 foot buffer around each school. Enhanced address search, originally only searchable via parcel #.

Great progress is being made on the Road Problem Reporter, close to being launched for the Road Commission. Moore demonstrated this for the Board.

Crime Mapper tool was launched to the public April 1st, this was developed for Wyoming.

- **Single Source Project Update**

Moore explained that the first work session was held in March. Collected all the data, came up with 10 categories, asking communities to submit their data. Second work session coming up. Potential completion by the end of the summer.

7. **Upcoming Conferences/Networking Opportunities**

- Michigan Society of Professional Engineers Conference – REGIS Presentation, May 4th, 2017
- Hosting Thursday, June 1st, 2017 State of Michigan GIS Meeting @ KCRC
- IMAGIN Conference – June 4th-5th, 2017 in Traverse City

8. **Round Table**

Weiss discussed the 21st Century Infrastructure as a pilot project. The Metro Council was asked to help in the development of this project. Metro Council was asked to pilot a project to look at the infrastructure on our 13 County Region. Develop asset management standards. Steven Warren will be on the statewide committee with John Weiss. Steve Warren representing the chairmanship of the County Road Association. A group of 25-30 people from around the region will help work on this pilot project. April 27th will be the kick off meeting in Lansing.

Hondorp mentioned the clerks work session and how beneficial it was to the clerks group.

Madura stated his gratitude for Wendy Ogilvie and the Indian Mill Project. Met with Alpine landowners and gaining the trust of the landowners. She is spearheading the project.

VanWyngarden mentioned that Plainfield is working on infrastructure planning, 20-year capital plans. Road funding is not at a sustainable level, state, local level. In order to get the roads out of the poor level, Plainfield TWP would need to spend \$12,000,000, and the budget is for \$500,000 a year. Asset Management is being done.

Weiss discussed with the Board that there is no central platform for the Saw Grant. No standard reporting requirement. Donovan suggested that the Technical Committee take a look at this and potentially develop the standardized system.

9. **Adjournment**

With no further items of discussion Warren adjourned the meeting of the REGIS Board of Directors at 10:27 a.m.